

**BRANTFORD POLICE SERVICES BOARD
SPECIAL BOARD MEETING MINUTES
TUESDAY, DECEMBER 8, 2020 – 9:00 a.m.
TRAINING ROOM, 344 ELGIN STREET, BRANTFORD**

Mark Littell in the Chair

ROLL CALL

PRESENT: Mark Littell, Chair
Councillor Greg Martin, Vice-Chair
Mayor Kevin Davis
Tammy Bonner
Karen George

ALSO PRESENT: Chief Rob Davis
Deputy Chief Jason Saunders
Virginia Kershaw, Executive Assistant

1. PRESENTATIONS/DELEGATIONS

None

2. DECLARATIONS OF CONFLICT OF INTEREST

None

3. ITEMS FOR CONSIDERATION

Items 3.1, 3.2, 3.3., 3.4 and 3.5 were separated for discussion purposes prior to calling the vote on all Items for Consideration and Consent Items.

3.1 Approval of 2021 Operating Budget and Unmet Needs

Operating Budget

Moved by Councillor Martin
Seconded by T. Bonner

THAT the Brantford Police Services Board APPROVES the 2021 Operating Budget of \$38,022,252, a 5.99% increase over the 2020 Operating Budget.

CARRIED

Questions of clarification on specific line item budgets were provided by Staff. It was noted that there is a need for support for the budget to ensure that the effectiveness of the Service and security of the community remains in place.

The total budget figure, with the inclusion of the Unmet Needs approved by the Board, is \$39,667,718, representing a 10.58% percentage increase.

Unmet Needs

Clarification was provided on each unmet need being suggested by Staff for approval by the Board.

Moved by Councillor Martin
Seconded by T. Bonner

THAT the proposed Unmet Needs presented by Police Service Staff BE RECEIVED.

CARRIED

Moved by K. George
Seconded by T. Bonner

THAT the motion BE AMENDED to include the following:

THAT the following Unmet Needs BE APPROVED for inclusion with the 2021 Brantford Police Services Board Operating Budget:

1. Conversion of Part-Time Human Resources Generalist to Full-Time (2021 Net Cost - \$2,088).

CARRIED

Moved by Mayor Davis
Seconded by T. Bonner

THAT the motion BE AMENDED to include the following:

THAT the following Unmet Needs BE APPROVED for inclusion with the 2021 Brantford Police Services Board Operating Budget:

2. 10 FTE – 4th Class Police Constables (2021 Net Cost - \$568,843).

CARRIED

Moved by Mayor Davis
Seconded by K. George

THAT the motion BE AMENDED to include the following:

THAT the following Unmet Needs BE APPROVED for inclusion with the 2021 Brantford Police Services Board Operating Budget:

3. 6 FTE – Directed Engagement Special Constables (2021 Net Cost - \$440,730).

CARRIED

It was noted that these Special Constables will be rolled out in specific targeted areas of the City, such as downtown area to help combat crime. If approved by Council, these Special Constables would be in place approximately July 2021.

Moved by Councillor Martin
Seconded by K. George

THAT the Board meet In-Camera to discuss human resources matters as it relates to positions contained under Unmet Needs (10:11 a.m.)

CARRIED

The Board met In-Camera to discuss confidential questions surrounding Unmet Needs and resumed in Open Session (10:39 a.m.) and made the following additional motions relating to Unmet Needs.

Moved by K. George
Seconded by T. Bonner

THAT the motion BE AMENDED to include the following:

THAT the following Unmet Needs BE APPROVED for inclusion with the 2021 Brantford Police Services Board Operating Budget:

4. 1 FTE – Chief Financial Officer (2021 Net Cost - \$164,930).

CARRIED

Moved by Mayor Davis
Seconded by K. George

THAT the motion BE AMENDED to include the following:

THAT the following Unmet Needs BE APPROVED for inclusion with the 2021 Brantford Police Services Board Operating Budget:

5. 1 FTE – IT Technician (2021 Net Cost - \$64,636).

CARRIED

Moved by K. George
Seconded by Councillor Martin

THAT the motion BE AMENDED to include the following:

THAT the following Unmet Needs BE APPROVED for inclusion with the 2021 Brantford Police Services Board Operating Budget:

6. 1 FTE – Police Clothes Constable (PAFU) (2021 Net Cost - \$109,481).

CARRIED

Moved by K. George
Seconded by T. Bonner

THAT the motion BE AMENDED to include the following:

THAT the following Unmet Needs BE APPROVED for inclusion with the 2021 Brantford Police Services Board Operating Budget:

7. 4 FTE – Communicators (2021 Net Cost - \$294,758).

CARRIED

3.2 Court Security and Prisoner Transportation Program Review

Moved by Councillor Martin
Seconded by T. Bonner

THAT the Brantford Police Services Board Chair submit the following comments to Goss Gilroy Inc. (Management Consultants) relating to the review of Court Security and Prisoner Transportation being undertaken by Ministry of the Solicitor General:

- Continuation of Virtual Meetings to reduce costs of court security and prisoner transportation
- Responsibility of Court System is a Provincial matter and costs should not be borne by the municipality.

CARRIED

3.3 2021 Meetings – Virtual Meetings (no copy)

It was noted that the Board meetings will be virtual meetings for 2021 due to the ongoing pandemic. Staff will work with IT Staff to develop an appropriate user friendly and secure virtual platform.

3.4 Review of Policy – Naming of Suspects by Brantford Police Service (no copy)

Moved by Councillor Martin
Seconded by Mayor Davis

THAT the Chief BE DIRECTED to review the historical practice and current policy relating to naming of suspects and report back to the Board at their January 2021 meeting.

CARRIED

3.5 Human Resources Presentation/WSIB Statistics – Tabitha Fischer, Human Resources Manager

Moved by Councillor Martin
Seconded by T. Bonner

THAT the presentation made by T. Fischer, Human Resources Manager regarding WSIB Statistics BE RECEIVED.

CARRIED

4. CONSENT ITEMS

None

5. NEW BUSINESS

None

6. NEXT MEETING DATE

Thursday, January 14, 2021 – 9 a.m.


7. ADJOURNMENT

The meeting adjourned at 11:17 a.m.

The minutes of this meeting were adopted on January 14, 2021.



Chair



Executive Assistant