

**BRANTFORD POLICE SERVICES BOARD  
SPECIAL BOARD MEETING MINUTES  
WEDNESDAY, NOVEMBER 23, 2022 – 10:15 A.M.  
BOARDROOM, 344 ELGIN STREET, BRANTFORD**

Mark Littell in the Chair

**ROLL CALL**

PRESENT: Mark Littell, Chair  
Councillor Greg Martin, Vice-Chair  
Karen George

REGRETS: Tammy Bonner  
Councillor Mandy Samwell

ALSO PRESENT: Chief Rob Davis  
Deputy Chief Jason Saunders  
Kamran Ali, CFO  
David Tilley, Zone 4 Advisor, Ministry of Solicitor General  
Virginia Kershaw, Executive Assistant

**2. DECLARATIONS OF CONFLICT OF INTEREST**

None

**3. ITEMS FOR CONSIDERATION**

**3.1 2023 Brantford Police Services Budget**

**Operating Budget – 2023**

K. Ali, Chief Davis and Deputy Chief Saunders provided an overview of the revised operating budget. A copy of the presentations made are included in the original minute file folder. The clarification requested by the Board members at its last meeting were detailed in K. Ali's powerpoint presentation.

With Staff adjustments the current operating budget, with all unmet needs included currently sits at a 10.8% increase for 2023. After discussion with Board members, adjustments were made to the 2023 operating budget in the Gapping budget, Capital budget operating impact and removal of unmet needs relating to Adult School Crossing Guards, Quartermaster/Stores, Special Constables/Outward Facing which resulted in an operating budget increase of 7.96%

Board members discussed the Unmet Needs requested by Staff with clarification being provided by Chief, Deputy Chief and CFO on needs and rationale for each item.

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Moved by K. George  
Seconded by Councillor Martin

THAT the following Unmet Needs be included in the 2023 Operating Budget for the Brantford Police Services:

- Equity, Diversity and Inclusion Specialist (\$125,400)
- Corporate Communication Coordinator (\$97,000)
- Freedom of Information & Protection of Privacy (FOIP) Coordinator (\$99,000)
- Senior Programmer (\$135,000)
- Policy Analyst/Training Administrative Support (\$98,000)
- Constable/Training Officer (\$105,000)
- Criminal Intelligence Officer (\$120,600)
- Operating Expense/Unmet Needs (\$115,000)

CARRIED

Moved by K. George  
Seconded by Councillor Martin

A. THAT the Brantford Police Services Board APPROVES the Brantford Police Service 2023 Operating Budget in the amount of \$44,630,000. representing an 7.96% increase, which includes the following approved Unmet Needs:

- Equity, Diversity and Inclusion Specialist (\$125,400)
- Corporate Communication Coordinator (\$97,000)
- Freedom of Information & Protection of Privacy (FOIP) Coordinator (\$99,000)
- Senior Programmer (\$135,000)
- Policy Analyst/Training Administrative Support (\$98,000)
- Constable/Training Officer (\$105,000)
- Criminal Intelligence Officer (\$120,600)
- Operating Expense/Unmet Needs (\$115,000)

CARRIED

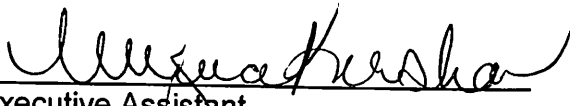
**4. ADJOURNMENT**

The meeting adjourned at 11:05 p.m.

The minutes of this meeting were adopted on December 8, 2022.

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\_\_\_\_\_  
Chair

  
\_\_\_\_\_  
Executive Assistant