

**BRANTFORD POLICE SERVICES BOARD  
MINUTES  
THURSDAY, OCTOBER 10, 2019 – 10:30 A.M.  
BOARDROOM, 344 ELGIN STREET, BRANTFORD**

Vincent Bucci in the Chair

**ROLL CALL**

**PRESENT:** Vincent Bucci, Chair  
Brendan Ryan, Member  
Mayor Kevin Davis, Member  
Councillor Greg Martin, Member  
Mark Littell, Member

**ALSO PRESENT:** Chief Rob Davis  
Deputy Chief Jason Saunders  
Staff Sergeant Tollar  
Virginia Kershaw, Executive Assistant

**1. PRESENTATIONS/DELEGATIONS**

None

**2. DECLARATIONS OF CONFLICT OF INTEREST**

None

**3. ITEMS FOR CONSIDERATION**

**3.1 Issues Update – Chief Davis / Deputy Chief Saunders (no copy)**

No updates at this time.

**3.2 Unmet Needs – 2020 Brantford Police Services Budget Submission**

This matter was deferred until after the In-Camera meeting is completed. The Board resumed back into Public Session at 1:05 p.m. to deal with Item 3.1 only. B. Ryan chaired this portion of the meeting, as Chair Bucci had left the meetings earlier.

Moved by Mayor Davis  
Seconded by M. Littell

THAT the proposed (8) Unmet Needs presented by Police Service Staff BE RECEIVED; and

THAT the following Unmet Needs in the amount of \$ 752,527 BE APPROVED for inclusion with the 2020 Brantford Police Services Board Operating Budget:

1. Special Constables – Custody (5) April 1 (Net Municipal Cost - \$308,296; Ongoing Cost - \$425,333)
2. Special Constables Support Specialists (5) July 1 – (Net Municipal Cost - \$224,779; Ongoing Cost - \$425,333)
3. Civilian Communicator (1) June 1 – (Net Municipal Cost - \$46,359; Ongoing Cost - \$87,075)
4. Civilian Communicator (2) September 1 – (Net Municipal Cost - \$53,147; Ongoing Cost - \$168,762)
5. Additional Line Officers (2) September 1 – (Net Municipal Cost - \$84,374; Ongoing Cost - \$179,378)
6. Additional Front Line Officers (2) December 14 – (Net Municipal Cost - \$35,572; Ongoing Cost - \$179,377); and

THAT the following Unmet Needs BE CONDITIONALLY APPROVED pending additional revenue sources being found:

7. Civilian Communicator (2) December 1 – (Net Municipal Cost - \$13,576; Ongoing Costs - \$163,374)
8. Transition Information Technology Member from Part time to Full-time (Net Municipal Cost - \$51,441; Ongoing Costs \$52,214).

**CARRIED**

Separate votes were held on all items included in the resolution. Item #1 and #2 and #7 and #8 were approved unanimously. Items #3, 4, 5 and 6 were approved with Councillor Martin noting his opposition.

Moved by M. Littell  
Seconded by Councillor Martin

THAT Senior Staff review all Brantford Police Service fees to include full cost recovery, including benefit costs.

**CARRIED**

### **3.3 Towing Contract Agreement**

Moved by M. Littell  
Seconded by B. Ryan

THAT the Board AGREE to an extension of the current towing agreement with Ken's Towing for two (2) years, with the amended fees as noted in the Staff Report dated October 1, 2019.

**CARRIED**

Note: Original motion proposed in Staff Report was approved at Board meeting, but was determined to be unclear in intent to approve extension of towing agreement with Ken's Towing. Board members approved the amended resolution (above) via email communication November 7/2019 to allow for the contract extension to occur prior to the deadline of November 14/2019.

### **3.4 Business Plan Update (no copy)**

Staff Sergeant Tollar provided an update on the 2020-2022 Strategic Plan for Brantford Police Service. A copy of the presentation made is included in the original minute file folder.

Moved by M. Littell  
Seconded by B. Ryan

THAT the 2020-2022 Strategic Plan for Brantford Police Service presentation provided by Staff Sergeant Tollar BE RECEIVED.

**CARRIED**

## **4. CONSENT ITEMS**

### **4.1 Minutes**

Moved by M. Littell  
Seconded by B. Ryan

THAT the September 12, 2019 Police Services Board Minutes BE APPROVED.

**CARRIED**

### **4.2 Quarterly Reports**

Moved by M. Littell  
Seconded by B. Ryan

THAT the following Quarterly Reports BE RECEIVED:

- 4.2.1 Auction Proceeds Trust Account – for period ending September 30, 2019
- 4.2.2 Q3 Operating Budget Report Analysis – January to September
- 4.2.3 Complaints Against Police - Second Quarter Report

**CARRIED**

**4.3 Thank You Card – Gift Card Donation**

Moved by M. Littell  
Seconded by B. Ryan

THAT the \$50 Keg Gift Card anonymously left to the Brantford Police Services on September 14, 2019 BE DONATED to Victim Services of Brant.

CARRIED

**5. NEW BUSINESS**

**5.1. Brantford Police Service New Headquarters Discussion**

Mayor Davis noted that the CAO and City Treasurer have recently toured the Police Service building. The matter of finding an appropriate location for a new Headquarters is now fully on the City's radar and will move forward in a timely fashion. It has been determined that it would not make sense to expand the current building, nor would the Mohawk Greenwich lands be appropriate for a new headquarters. Further details will be brought forward as they become available on this issue.

**6. NEXT MEETING DATE**

November 14, 2019

**7. ADJOURNMENT**

Moved by M. Littell  
Seconded by B. Ryan


THAT the Public session of the meeting BE RECESSED to allow for the in-camera session to be completed. (11:06 a.m.)

CARRIED

The meeting adjourned at 1:30 p.m.

The minutes of this meeting were adopted on November 14, 2019.

  
\_\_\_\_\_  
Chair

  
\_\_\_\_\_  
Executive Assistant