

**BRANTFORD POLICE SERVICES BOARD  
MINUTES  
WEDNESDAY, NOVEMBER 10, 2021 – 9:00 A.M.  
TRAINING ROOM, 344 ELGIN STREET, BRANTFORD**

Mark Littell in the Chair

<b>ROLL CALL</b>
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**PRESENT:** Mark Littell, Chair  
Councillor Greg Martin, Vice-Chair  
Mayor Kevin Davis  
Tammy Bonner  
Karen George

**ALSO PRESENT:** Chief Rob Davis  
Deputy Chief Jason Saunders  
Inspector K. Bell-Samson  
Inspector K. Reeder  
Inspector R. Paolini  
Robin Matthews-Osmond, Corporate Communications Manager  
Virginia Kershaw, Executive Assistant

<b>1. PRESENTATIONS/DELEGATIONS</b>
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None

<b>2. DECLARATIONS OF CONFLICT OF INTEREST</b>
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None

<b>3. ITEMS FOR CONSIDERATION</b>
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Items 3.1 and 3.3 were separated for discussion purposes prior to calling the vote on all Items for Consideration and Consent Items.

**3.1 Issues Update – Chief Davis / Deputy Chief Saunders (no copy)**

Insp. Bell-Samson provided an update of traffic charges laid during the blitz related to concerns made in Echo Place since early October. Details on the number of noisy automobile blitz charges were also provided. Chief Davis noted that he has met with Russ Kings, EMS Chief regarding the concerns raised at the previous meeting relating to assistance provided to the Ambulance services.

**3.2 Police Budget Motions – Closing of Various Accounts and Transfers**

Moved by Councillor Martin  
Seconded by T. Bonner

THAT the following motions on Capital Projects BE APPROVED:

- A. THAT Police Headquarters Roof Replacement Project BE CLOSED; and
- B. THAT the Smartphone Replacement Project CLOSED and the remaining balance of \$1,865.84 BE TRANSFERRED to the Police Reserves Account; and
- C. THAT Hard Drive Cloner Upgrade Project BE CLOSED and the remaining balance of \$4,611.05 BE TRANSFERRED to the Police Reserves Account; and
- D. THAT the Nuance Voice Recognition Project BE CLOSED and the remaining balance of \$ 21,500.00 BE TRANSFERRED to the Police Reserves Account; and
- E. THAT the Virtual Server Network Switch Project BE CLOSED and the remaining balance of \$20,000 BE TRANSFERRED to the Police Reserves Account; and
- F. THAT the Body Armor Replacement Project BE CLOSED and the remaining balance of \$518.63 BE TRANSFERRED to the Police Reserves Account; and
- G. THAT the Police Service Video Surveillance Project BE CLOSED and the remaining balance of \$85,000.00 BE TRANSFERRED to the Police Reserves Account; and
- H. THAT the ICE Network Storage Project BE CLOSED and the remaining balance of \$1,478.41 BE TRANSFERRED to the Police Reserves Account; and
- I. THAT the Share Point Server Upgrade Project BE CLOSED and the remaining balance of \$30,000.00 BE TRANSFERRED to the Police Reserves Account.

CARRIED

### **3.3 2022 Capital and Operating Budget and Unmet Needs**

Deputy Saunders addressed the Board and provided an overview of Police Board budgeting process. A copy of the powerpoint presentation made is included in the minute file folder along with a draft of the high-level budget figures, which is not finalized as yet. The budget as it currently sits would see a 4.5% increase to the base budget without any unmet needs. With all unmet needs factored into the base budget the increase would be 7.8%. It is anticipated that grant funding will increase in 2022 which will have an impact on the Board's budget. Deputy Saunders reviewed the proposed Capital Budget, which include IT upgrades, vehicle replacement and Station renovations. It was noted that priority sessions are planned for every three years and budgeted accordingly for 2022. The priority setting planning session will include a process of consultation with Police members, Board members, community members and will be scheduled after the approval of the 2022 budget approval.

### **3.4 Towing Tender – Extension of Current Agreement**

Moved by Councillor Martin  
Seconded by T. Bonner

THAT an extension agreement BE APPROVED and EXECUTED with Ken's Towing to extend the current Towing Contract to January 1, 2022 to allow for an RFQ to be issued and awarded to provide towing services for Brantford Police Service.

CARRIED

## **4. CONSENT ITEMS**

### **4.1 Minutes**

Moved by Councillor Martin  
Seconded by T. Bonner

THAT the October 14, 2021 Regular Police Services Board Minutes BE APPROVED.

CARRIED

### **4.2 2022 Police Services Board Meeting Dates**

Moved by Councillor Martin  
Seconded by T. Bonner

THAT the proposed 2022 Board Meeting dates BE APPROVED:

Thursday, January 13, 2022  
Thursday, February 10, 2022  
Thursday, March 10, 2022  
Thursday, April 14, 2022  
Thursday, May 12, 2022  
Thursday, June 9, 2022  
Thursday, September 8, 2022  
Thursday, October 13, 2022  
Thursday, November 10, 2022  
Thursday, December 8, 2022

(July, August – Call of Chair)

Regular Public Board meetings will commence at 9:00 a.m., immediately followed by In-Camera Board meetings in the Boardroom at the Brantford Police Station, 344 Elgin Street, Brantford.

CARRIED

<b>5. NEW BUSINESS</b>
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**5.1 Chair Update on Activities on behalf of Board – M. Littell (no copy)**

Topics being discussed as part of Update:

- (1) Letters of concern from Dr. VanAllen re. Downtown activities
- (2) Letter of concern from B. Manese re. Downtown activities.

M. Littell provided an update on various matters relating to Board activities.

**5.2 Priority Setting Session – Mayor Davis (no copy)**

Mayor Davis noted that he is supportive of the proposed Priority Setting Session identified within the 2022 budget. Mayor Davis noted his concerns with the decline of the number of hours dedicated to BEAT officers in the downtown as shown within the past 5 years of statistical data compiled by the Police Services.

Moved by Mayor Davis

Seconded by Councillor Martin

WHEREAS section 31 (1) of the Police Services Act states that a Police Services Board shall *determine, after consultation with the chief of police, objectives and priorities with respect to police services and further shall establish policies for the effective management of the police force:*

AND WHEREAS being mindful that section 31 (4) of the Act also states that the board shall not direct the chief with respect to *specific operational decisions or with respect to the day-to-day operation of the police force*.

AND WHEREAS the Board is extremely concerned that historical data recently provided by the Service staff confirms that the downtown beat patrol is not be considered an important priority for the Service

AND WHEREAS members of the Board have received a very clear message from many members of the community, and not just those who live or work downtown, that they would like the downtown beat patrol to be considered a very important priority by the Brantford Police Service.

AND WHEREAS the Board has also heard and respects the input of the Chief and of other senior police services staff that there are more important priorities for the Service then the downtown beat patrol.

AND WHEREAS the Board considers it extremely important that the priorities determined by the Board for the Service reflect both the professional advice of the Senior staff of the service and the concerns and views of community members.

NOW THEREFORE considering all of the factors above the Board hereby confirms its position that maintenance of a robust Downtown BEAT Patrol should be an important priority for the Brantford Police Services.

AND FURTHER the Board, in consultation with the Chief and Deputy Chief, will as early as possible in the new year work together to prepare a comprehensive list of priorities and objectives for the Brantford Police Services.

After discussion by the Board members, it was determined that due to the resolution being presented at the meeting, a deferral of this would be appropriate to allow an opportunity for the Zone 4 Advisor to review the resolution and provide input. This resolution will be circulated to the Advisor and placed on the December 10, 2021 Special Board meeting for further consideration.

Moved by K. George  
Seconded by Councillor Martin

THAT the motion on priority setting made by Mayor Davis BE DEFERRED to the December 10, 2021 Board meeting to allow for the Zone 4 Advisor to review and provide input on this resolution.

**CARRIED**

**6. NEXT MEETING DATE**

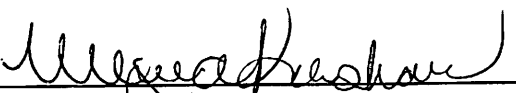
Special Board Meeting – Friday, December 10, 2021 – Noon

**7. ADJOURNMENT**

The meeting adjourned at 10:11 a.m.

The minutes of this meeting were adopted on January 13, 2022.

  
Chair

  
Executive Assistant