

**BRANTFORD POLICE SERVICES BOARD  
MINUTES  
THURSDAY, APRIL 11, 2024 – 9:00 A.M.  
BOARDROOM, 344 ELGIN STREET, BRANTFORD**

Councillor Martin in the Chair

<b>ROLL CALL</b>
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PRESENT:           Councillor Greg Martin  
                  Councillor Mandy Samwell  
                  Allan Lovett  
                  Dan Houssar  
                  Krupesh Shah

ALSO PRESENT: Chief Rob Davis  
                  Deputy Chief Jason Saunders  
                  Police Staff – R. Matthews-Osmond, J. Morton, K. Hoogstraten, S. Khan,  
                  G. Davies  
                  Virginia Kershaw, Executive Assistant

<b>1.     PRESENTATIONS/DELEGATIONS</b>
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None

<b>2.     DECLARATIONS OF CONFLICT OF INTEREST</b>
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None

<b>3.     ITEMS FOR CONSIDERATION</b>
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All Board members, other than Allan Lovett have completed their CSPA Training prior to this meeting. Board Member Lovett refrained from voting on all motions.

Item 3.1, 3.2, 3.3, 3.4 and 3.5 were separated for discussion purposes prior to calling the vote on all Items for Consideration and Consent Items.

**3.1   Issues Update – Deputy Chief Saunders**

Deputy Chief Saunders noted that the official announcement of Special Olympics Games will be held on April 25<sup>th</sup>, 2024 at the Wayne Gretzky Centre at 1 p.m. A delegation to City Council will made on April 30<sup>th</sup> to request support for the Games.

**3.1.1   Weapon Occurrences to Date in 2024**

Moved by M. Samwell  
Seconded by D. Houssar

THAT the report from Deputy Chief Saunders dated March 20, 2024 regarding Weapon Occurrences to Date in 2024 BE RECEIVED.

CARRIED

### **3.2 Issues Update – Chief Davis**

#### Recommendation

Moved by M. Samwell  
Seconded by D. Houssar

THAT the Chief's Public Session Update Reports detailed at the April 11, 2024 Meeting BE RECEIVED.

CARRIED

Chief Davis provided his update on Police Service matters including an update on recent hires which include 6 cadets who graduated from Ontario Police College; successful CALEA accreditation process, trucker convoy cost recovery, YES Program Community Partnership with YMCA, implementation of Community & Safety Policing Act, and two public hearings under Police Act will be held April 17<sup>th</sup> and 23<sup>rd</sup> at Best Western. A copy of the Chiefs Update Report is included in the original minute file folder.

### **3.3 Traffic Concerns / Issues Raised to Staff for Review (no copy)**

#### Areas of Concern Noted:

- Blackburn Drive & Flanders Drive
- Tollgate Road (entire length) ; Hardy Road (entire length) ; Paris Road from 403 to Tollgate Road
- Brantford Bulldogs Games Traffic Flow

Deputy Chief Saunders provided the response from Inspector Bell-Samson relating to the traffic concerns raised previously. It was noted that the traffic control flow for Bulldogs Games will be reviewed prior to the next season commencing. HTA offences were reviewed for October to December 2023 period noting that resources were deployed to the areas of concern noted above. These areas of concern continue to be enforced for the first few months of 2024 and see a large number of infractions.

### **3.4 Brantford Police Association Retirement Banquet**

Moved by D. Houssar  
Seconded by M. Samwell

THAT the request from Jeremy Morton, Chair of Brantford Police Association dated March 21, 2024 regarding a request of financial support for the May 11, 2024 Retirement Banquet BE RECEIVED; and

THAT the 2024 Retirement Banquet costs be shared equally with Brantford Police Association, up to a maximum of \$5,000 to be funded through Chiefs BU #132100).

CARRIED

**3.5 Request from City of Brantford – Attendance at April 17, 2024 Finance Committee Meeting**

Moved by D. Houssar  
Seconded by K. Shah

THAT the letter and associated reports from J. Moore, Director of Finance dated April 3, 2024 regarding attendance at the April 17, 2024 Finance Committee meeting BE RECEIVED; and

THAT the Police Services Board RESPECTFULLY DECLINES the invitation to appear at the Finance Committee meeting; and

THAT any questions raised at the Finance Committee meeting BE FORWARDED to Brantford Police Services Board for review.

CARRIED

<b>4. CONSENT ITEMS</b>
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**4.1 Minutes**

Moved by M. Samwell  
Seconded by D. Houssar

THAT the March 14, 2024 Regular Police Services Board Minutes BE APPROVED.

CARRIED

**4.2 Financial Reports**

Moved by M. Samwell  
Seconded by D. Houssar

THAT the following Financial Report BE RECEIVED:

4.2.1 Auction Proceeds Trust Account – for period ending March 31, 2024.

4.2.2 Police Seized Currency Trust Account – for period ending March 31, 2024.

CARRIED



#### 4.3 Annual Reports

Moved by M. Samwell  
Seconded by D. Houssar

THAT the following Annual Reports BE RECEIVED:

- 4.3.1 2023 Annual Suspect Apprehension Pursuits Report
- 4.3.2 2023 Annual Canine Report
- 4.3.3 2023 Annual Training Report

CARRIED

#### 4.4 Information Items

Moved by M. Samwell  
Seconded by D. Houssar

THAT the following Information Items BE RECEIVED:

- 4.4.1 All Chiefs Memo 24-005 – January 26, 2024 Bulletin – New Mandatory On-Line Training for the Public Safety Sector
- 4.4.2 All Chiefs Memo 24-016 – March 15, 2024 Bulletin – Changes to the Special Constables Appointments Process Under the *Police Services Act*
- 4.4.3 All Chiefs Memo 24-017 – March 15, 2024 Bulletin – Special Constable Employers Under the *Community Safety & Policing Act, 2019* and O.Reg 396/23
- 4.4.4 All Chiefs Memo 24-020 – March 28, 2024 Bulletin – New Developments Concerning *Community Safety & Policing Act, 2019*
- 4.4.5 A Message from the Inspector General – April 2, 2024 – An Introduction as the Inspector General of Policing's Mandate Begins & the Inspectorate of Policing's Operations Launch
- 4.4.6 Email concerns from A. Dost dated March 13, 2024 regarding property issues.

CARRIED

<b>5. NEW BUSINESS</b>
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##### 5.1 Chair Update on Activities on behalf of Board – (no copy)

None

##### 5.2 Police Station Task Force Update – Councillor Samwell (no copy)

City staff are currently reviewing the tender bids received, with construction likely commencing late spring/early summer.

**5.3 New Business Matters from Members of the Board (no copy)**

Board members reminded Staff that they are looking for monthly financial reports to ensure that we have a handle on the Police Service operating budget in a timely manner.

**6. RESOLUTIONS**

None

**7. NOTICES OF MOTION**

None


**8. NEXT MEETING DATE**

Thursday, May 9, 2024

**9. ADJOURNMENT**

The meeting adjourned at 9:30 a.m.

The minutes of this meeting were adopted on May 9, 2024.

  
Chair

  
Executive Assistant