

**BRANTFORD POLICE SERVICES BOARD  
SPECIAL BOARD MEETING MINUTES  
FRIDAY, DECEMBER 10, 2021 – 12:30 P.M.  
TRAINING ROOM, 344 ELGIN STREET, BRANTFORD**

Mark Littell in the Chair

**ROLL CALL**

**PRESENT:** Mark Littell, Chair  
Councillor Greg Martin, Vice-Chair  
Councillor Dan McCreary  
Tammy Bonner  
Karen George

**ALSO PRESENT:** Chief Rob Davis  
Deputy Chief Jason Saunders  
Ron LeClair, Zone 4 Advisor  
Virginia Kershaw, Executive Assistant

**1. PRESENTATIONS/DELEGATIONS**

**1.1 Presentation – Brantford Police Services – Special Constable Program & Introduction of new Special Constables**

A powerpoint presentation on the training involved for new Special Constable hires was reviewed for the Board. A copy of the presentation is included in the original minute file folder. Introductions of the new Special Constables – Hailey Campbell, Shelby Komarnicky, Michael Lauzon, Kaleigh Robinson, Mark Rutledge, Jose Santamaria, Mariana Simoes, Josh Werner and Nan Zhang - were made to the Board. Six new sworn officers were introduced to the Board members - Kevin Dawdy, Thomas Giles, Michael Sloan, Mubashir Chaudhary, Michael Gindalang and Radu Cozma were welcomed to the force as they start their careers with the BPS.

**1.2 Use of Force Report (Re. Item 3.5 Annual Report )**

A powerpoint presentation on the 2020 Use of Force Report was made, which is included in the original minute file folder. It was noted that in 2020, there were almost 50,700 calls for service, with 181 use of force incidents being reported, with the majority of these incidents not involving any force on a person. Questions of clarification were reviewed by the Board members. Staff were thanked for their thorough presentation and report on this matter.

**2. DECLARATIONS OF CONFLICT OF INTEREST**

None

**3. ITEMS FOR CONSIDERATION**

Items 3.1, 3.2 and 3.4 were separated for discussion purposes prior to calling the vote on all Items for Consideration and Consent Items

**3.1 Issues Update – Chief Davis / Deputy Chief Saunders (no copy)**

Chief Davis acknowledged the contributions of Staff Sgt. Raj Saini to the BPS as he is leaving our Service having been appointed to the position of the Deputy Chief of Police in Nelson, British Columbia. Board members extended their congratulations and best wishes.

**3.2 2022 Operating and Capital Budget**

Moved by T. Bonner  
Seconded by Councillor Martin

Capital Budget Recommendation

- A. THAT the Brantford Police Services Board APPROVES the Brantford Police Service 2022 Capital Budget in the amount of \$956,935.00; and

Operating Budget Recommendation

- B. THAT the Brantford Police Services Board APPROVES the Brantford Police Service 2022 Operating Budget in the amount of \$41,348,628. representing a 5.87% increase, which includes the following approved Unmet Needs:
- 8 FTE Downtown Special Constables (\$538,842 Net Cost – 2022);
  - 2 PT Records Clerks (3<sup>rd</sup> Party Records Checks) – (\$0 Net Cost – 2022)
  - WSIB Case Manager (3<sup>rd</sup> Party Manager) (\$30,000 Net Cost – 2022)

CARRIED

Prior to voting on the budget motions, the following Unmet Needs were presented to Board for consideration. All other Unmet Needs presented by Staff did not receive appropriate mover/seconded to consider.

Moved by K. George  
Seconded by T. Bonner

THAT the following Unmet BE APPROVED and included in the operating budget:

- 8 FTE Downtown Special Constables (\$538,842 Net Cost – 2022);
- 2 PT Records Clerks (3<sup>rd</sup> Party Records Checks) – (\$0 Net Cost – 2022)

CARRIED

Moved by K. George  
Seconded by T. Bonner

THAT the following Unmet Need BE APPROVED and included in the operating budget:

- 4 Front Line Constables (\$264,199 Net Cost – 2022)

NOT APPROVED

Moved by Councillor Martin  
Seconded by T. Bonner

THAT the following Unmet Need BE APPROVED and included in the operating budget:

- WSIB Case Manager (3<sup>rd</sup> Party Manager) (\$30,000 Net Cost – 2022)

CARRIED

Prior to voting on the Budget motions, the meeting recessed at 2:15 p.m. to provide for an opportunity to have in-camera discussions on the budget, resuming in open session at 3:17 p.m. to finalize the resolutions regarding budgets.

### **3.3 Police Cruiser/Administrative Vehicles – Approvals**

Moved by T. Bonner  
Seconded by Councillor Martin

THAT due to the anticipated delays in delivery of cruisers, the Board APPROVES the Service to immediately proceed with ordering of cruisers and administrative vehicles that are scheduled to be replaced in 2022.

CARRIED

### **3.4 Resolution Deferred at November 10, 2021 Board Meeting - Priority Setting Session (R.LeClair, Zone 4 Advisor, comments attached)**

WHEREAS section 31 (1) of the Police Services Act states that a Police Services Board shall *determine, after consultation with the chief of police, objectives and priorities with respect to police services and further shall establish policies for the effective management of the police force:*

AND WHEREAS being mindful that section 31 (4) of the Act also states that the board shall not direct the chief with respect to *specific operational decisions or with respect to the day-to-day operation of the police force*.

AND WHEREAS the Board is extremely concerned that historical data recently provided by the Service staff confirms that the downtown beat patrol is not be considered an important priority for the Service

AND WHEREAS members of the Board have received a very clear message from many members of the community, and not just those who live or work downtown, that they would like the downtown beat patrol to be considered a very important priority by the Brantford Police Service.

AND WHEREAS the Board has also heard and respects the input of the Chief and of other senior police services staff that there are more important priorities for the Service then the downtown beat patrol.

AND WHEREAS the Board considers it extremely important that the priorities determined by the Board for the Service reflect both the professional advice of the Senior staff of the service and the concerns and views of community members.

NOW THEREFORE considering all of the factors above the Board hereby confirms its position that maintenance of a robust Downtown BEAT Patrol should be an important priority for the Brantford Police Services.

AND FURTHER the Board, in consultation with the Chief and Deputy Chief, will as early as possible in the new year work together to prepare a comprehensive list of priorities and objectives for the Brantford Police Services.

Moved by Councillor McCreary  
Seconded by Councillor Martin

THAT the motion BE AMENDED to read as follows:

WHEREAS section 31 (1) of the Police Services Act states that a Police Services Board shall determine, after consultation with the chief of police, objectives and priorities with respect to police services and further shall establish policies for the effective management of the police force:

AND WHEREAS being mindful that section 31 (4) of the Act also states that the board shall not direct the chief with respect to specific operational decisions or with respect to the day-to-day operation of the police force.

AND WHEREAS the board considers it extremely important that the priorities determined by the Board for the Service reflect both the professional advice

of the Senior staff of the service and the concerns and views of community members.

NOW THEREFORE BE IT RESOLVED that the Brantford Police Services Board will conduct a community engagement campaign to be completed no later than 31 March 2002 and

THAT said campaign will solicit and capture the policing priorities of community residents and significant stakeholders and

THAT following the completion of the campaign, the results will be shared with the community and

THAT community priorities will be recognized and incorporated by the Police Services Board following consultation with the Chief of Police.

**CARRIED**

It was noted that any community engagement or priority setting sessions are to be conducted as set out within the Act governing Police Service Boards.

### **3.5 Annual Report**

Moved by T. Bonner

Seconded by Councillor Martin

THAT the following Annual Report BE RECEIVED:

3.4.1 2020 Annual Use of Force Analysis Report

**CARRIED**

## **4. CONSENT ITEMS**

### **4.1 Correspondence**

Moved by T. Bonner

Seconded by Councillor Martin

That the following item of correspondence BE RECEIVED:

4.1.1 Letter from City Clerk regarding appointment to Brantford Police Services Board.

**CARRIED**

**5. NEW BUSINESS**

None

**6. RESOLUTIONS**

None

**7. NOTICES OF MOTION**

None


**8. NEXT MEETING DATE**


Thursday, January 13, 2022 – 9 a.m.

**9. ADJOURNMENT**

The meeting recessed at 2:15 p.m. to host the In-Camera Session to include discussion on the budget resolutions, and adjourned at 3:30 p.m.

The minutes of this meeting were adopted on January 13, 2022.

  
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Chair

  
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Executive Assistant