

BRANTFORD POLICE SERVICES BOARD
MINUTES
TUESDAY, NOVEMBER 26, 2013
1:00 P.M., BOARD ROOM

ROLL CALL

PRESENT: Jean Anderson, Chair
Todd Glaves, Vice Chair
Cheryl Antoski, Member
Councillor Vince Bucci, Member
Mayor Chris Friel, Member

ALSO PRESENT: Chief Jeff Kellner
Deputy Chief W. Geoff Nelson
Margaret Eves, Executive Assistant

Moved by Vice Chair Todd Glaves
Seconded by Cheryl Antoski

THAT motions made in the in-camera session be adopted.

CARRIED

1. DECLARATION OF CONFLICTS OF INTEREST

There were no declarations of conflict of interest.

2. PRESENTATIONS

2.1 30-Year Police Exemplary Service Bar – Sergeant Mark Moravek

Sergeant Moravek was presented with his service bar and thanked for his 30 years of loyal and dedicated exemplary service to the community.

2.2 Crime Mapping – Staff Sergeant Jeff Symons and Paul Bergman

Mr. Bergman, Project Manager, for the Waterloo Regional Police GIS Mapping Project, provided a presentation involving the mapping project for internal and external use. He indicated that the goal for the internal site was to create an investigative tool that will allow officers to analyze current and historical crime based on geographic locations. Externally, the goal was to create a public mapping application to provide general information about police calls for service. The Waterloo Regional Police Service went live with the public site in March 2013. It allows members of the public to retrieve information on certain reported crime over a selected period of time at a

general location. The occurrence and location information available to the public is “sanitized” to protect personal privacy. The internal site for police members includes more detail and has been shown to be a productive charting and analysis tool which can also be used for the deployment of manpower.

Deputy Chief Nelson indicated the Service was going to move forward with the internal mapping application and is considering the external site.

3. DELEGATIONS

There were no delegations.

4. MINUTES

Moved by Vice Chair Todd Graves
Seconded by Cheryl Antoski

THAT the minutes of the meeting held October 17, 2013, be adopted.

CARRIED

5. REPORTS

5.1 Monthly Statistical Report – September 2013

Deputy Chief Geoff Nelson provided highlights of the report.

5.2 Budget

5.2.1 *Monthly Budget Report – October 2013*

Chief Jeff Kellner reviewed the budget report, prepared by Inspector Kent Pottruff, which indicated the budget was 81.1% spent. No areas of concern were noted.

5.2.2 *Request for Transfer of Funds – End of Lease Vehicle Purchase*

Moved by Councillor Vince Bucci
Seconded by Cheryl Antoski

THAT the transfer of \$13,000 from Reserve Fund #140 to a minor capital account for the end of lease purchase of a 2011 Ford Escape be approved.

CARRIED

5.2.3 Deferral of Capital Project – Mobile Command Centre

Moved by Vice Chair Todd Glaves
Seconded by Cheryl Antoski

THAT the Brantford Police Services Board approves the deferral of the *Mobile Command Centre* capital project to 2015 to allow for greater evaluation of the required funding.

CARRIED

5.2.4 Deferral of Capital Project – ERT Vehicle

Moved by Cheryl Antoski
Seconded by Vice Chair Todd Glaves

THAT the Brantford Police Services Board approves the deferral of the Emergency Response Team vehicle replacement capital project to 2015.

CARRIED

5.2.5 Development Charge Reserve Fund

Moved by Councillor Vince Bucci
Seconded by Cheryl Antoski

THAT the Brantford Police Services Board approves the funding of the PRIDE Systems Upgrade capital project exclusively from the Police Service Reserve Fund *132 PRIDE System Upgrades*, that the use of funds from the Police Service Reserve Fund *125 Development Charges* be considered following receipt of an updated Police Facility Assessment report.

CARRIED

5.3 Auction Proceeds Account

5.3.1 A letter from Brantford Police Association was received indicating they intended to lease treadmills for the police employee workout room as opposed to the purchase of the equipment. The Board was in agreement that their financial contribution could be applied to the lease payments.

5.3.2 Request for Financial Support – Nova Vita

Moved by Mayor Chris Friel
Seconded by Councillor Vince Bucci

WHEREAS Nova Vita has sought financial support for their ‘Holiday Wish List’ fund-raising campaign program in support of the children at Nova Vita

AND WHEREAS the Brantford Police Services Board supports the work of this organization

NOW THEREFORE BE IT RESOLVED that the Brantford Police Services Board approves the transfer of \$500.00 from the Auction Fund Account to the Special Projects Account (#150500) and that this amount be used to support the Nova Vita “Holiday Wish List” campaign for children.

CARRIED

5.3.3 Request for Transfer of Funds – Interest from Trust Fund

Moved by Cheryl Antoski
Seconded by Vice Chair Todd Glaves

THAT the transfer of \$3,844.19, and any related interest not yet reported, from Trust Fund #0413 to the Auction Proceeds Trust Fund, #TF0410, be approved.

CARRIED

5.4 Request for Return of Found Money

Moved by Vice Chair Todd Glaves
Seconded by Cheryl Antoski

THAT the Brantford Police Services Board approves the request of Heather Henderson, to return to her \$372.15, which she found and turned in to the Brantford Police Service, as the owner of the money has not been located.

CARRIED

5.5 2013 Annual Adult School Crossing Guard Location Review Report

This annual report, submitted by Sergeant Grahame Lee of the Traffic Section, was received and reviewed.

5.6 Alarm Bylaw

Deputy Chief Nelson provided a draft alarm bylaw to members for review. The author, Cst. Robin Butterfield, will be invited to the January meeting to further discuss this bylaw.

5.7 Ministry Inspection Report Response

Chief Kellner advised that staff submitted a report to the Ministry which responded to the four recommendations made as a result of the April inspection. He was pleased to advise that the Ministry has accepted this response and indicated we are now in compliance.

6. NEXT MEETING DATE

The next meeting will be held on January 23, 2014.

7. NEW BUSINESS

7.1 Facility – Efficiency Assessment

Deputy Chief Nelson presented a report on the need to expand the scope of the facility assessment study to identify solutions that would lengthen the functionality of the current police facility beyond 2031, and provide the Board with a greater understanding as to the capital costs associated to a facility expansion/renovation.

Moved by Mayor Chris Friel
Seconded by Vince Bucci

THAT the Brantford Police Services Board approve Walter Fedy Architects expanding the scope of the facility assessment study to include an assessment and cost estimate of facility requirements to meet the needs of the Service beyond 2013

AND THAT the revised facility assessment report be funded from the Police Service minor capital reserve fund

AND FURTHER THAT the unfunded 2014 capital project request “Station Renovations” (\$289,177) be deferred to 2015

CARRIED

7.2 Contact Cards

Councillor Bucci asked staff for a report to be brought to the next meeting on contact cards.

7.3 Upcoming Events

Chair Anderson reminded members of the OACP/OAPSB Zone 4 meeting, and the police levee, both to be held on December 5, 2013.

8. ADJOURNMENT

Moved by Vice Chair Todd Glaves
Seconded by Cheryl Antoski

THAT the meeting be adjourned. (2:15 p.m.)

CARRIED

The minutes of this meeting were adopted this 23rd day of January 2014.

Chair

Margaret Eves, Executive Assistant