

**BRANTFORD POLICE SERVICES BOARD
MINUTES
THURSDAY, SEPTEMBER 12, 2024 – 9:00 A.M.
BOARDROOM, 344 ELGIN STREET, BRANTFORD**

ROLL CALL

PRESENT: Councillor Mandy Samwell
Mayor Kevin Davis
Allan Lovett
Dan Houssar
Krupesh Shah

ALSO PRESENT: Interim Chief Jason Saunders
Interim Deputy Chief Rich Paolini
Police Staff – Insp. K. Reeder, Insp. K. Bell-Samson, Insp. G. Davies,
Acting Insp. M. Sciberras, Acting Insp. K. Tollar, A. Lin, R. Matthews-
Osmond, T. Fischer
David Tilley, Zone 4 Advisor
Virginia Kershaw, Executive Assistant

ELECTION OF CHAIR – REMAINDER OF 2024

The Executive Assistant called the meeting to order and advised Board members that as our previous Chair, Councillor Greg Martin has left the Board, and Mayor Davis has returned to his seat, there is a requirement to hold an election for Chair for the remainder of the 2024 meetings.

Nominations for the position of Chair were called from the floor. K. Shah nominated A. Lovett for the position of Chair, with Mr. Lovett accepting the nomination.

D. Houssar nominated M. Samwell for the position of Chair. M. Samwell declined the nomination as Chair, choosing to remain as Vice-Chair for the Board.

Board Member Allan Lovett was acclaimed to the Chair position and assumed the Chair for the remainder of the meeting.

1. PRESENTATIONS/DELEGATIONS

None

2. DECLARATIONS OF CONFLICT OF INTEREST

None

3. ITEMS FOR CONSIDERATION

Item 3.1, 3.2, 3.3 and 4.2 were separated for discussion purposes prior to calling the vote on all Items for Consideration and Consent Items.

3.1 Issues Update – Interim Deputy Chief Paolini
Attached (4) Reports

Interim Deputy Chief Paolini addressed the Board and provided his reports. Questions of clarification on the various reports made were answered by Staff. Monthly BEAT statistics and an overview GHANT style chart for building renovations were requested to be completed for the next meeting. Mayor Davis noted that the City is actively investigating the possibility of Brantford being chosen for one of the recently announced treatment facilities.

3.1.1 Special Constables - Update

Moved D. Houssar
Seconded by K. Shah

THAT the report from Interim Deputy Chief Paolini dated August 23, 2024 regarding Special Constables - Update BE RECEIVED.

CARRIED

3.1.2 Response to Concerns – Open-Air Illicit Drug Use

Moved D. Houssar
Seconded by K. Shah

THAT the report from Interim Deputy Chief Paolini dated August 23, 2024 regarding Response to Concerns – Open-Air Illicit Drug Use BE RECEIVED.

CARRIED

3.1.3 5 Year Statistical Analysis

Moved D. Houssar
Seconded by K. Shah

THAT the report from Interim Deputy Chief Paolini dated August 30, 2024 regarding 5 Year Statistical Analysis BE RECEIVED

CARRIED

3.1.4 Police Station Renovation Project Update

Moved D. Houssar
Seconded by K. Shah

THAT the report from Interim Deputy Chief Paoloni dated September 4, 2024 regarding 344 Elgin Street Construction Update BE RECEIVED.

CARRIED

3.2 Issues Update – Interim Chief Saunders

Attached (5) Reports

Interim Chief Saunders addressed the Board and provided his reports. He advised that two cadets graduated from Police College yesterday. A memorial bike ride will be held end of September which members of the Service will be involved with. The electronic links for the Service Delivery Review documents will be circulated to all members of the Board.

3.2.1 By-law Radios

Moved D. Houssar
Seconded by K. Shah

THAT the report from Interim Chief Saunders dated June 23, 2024 regarding By-law Radios BE RECEIVED.

CARRIED

3.2.2 Tactical Team – Conversion

Moved D. Houssar
Seconded by K. Shah

THAT the report from Interim Chief Saunders dated August 15, 2024 regarding Tactical Team – Conversion BE RECEIVED.

CARRIED

3.2.3 Service Delivery Review Recommendation 4-1/Chief's Advisory Committee Creation

Moved D. Houssar
Seconded by K. Shah

THAT the report from Interim Chief Saunders dated August 16, 2024 regarding Service Delivery Review Recommendation 4-1 / Chief's Advisory Committee Creation BE RECEIVED.

CARRIED

3.2.4 Policy on the Use of Artificial Intelligence (AI)

Moved D. Houssar
Seconded by K. Shah

THAT the report from Interim Chief Saunders dated August 28, 2024 BE RECEIVED;
and

THAT Staff research, create and implement a Brantford Police Services Policy on the
use and disclosure of Artificial Intelligence (AI) Software.

CARRIED

3.2.5 Financial Variance Report

Moved D. Houssar
Seconded by K. Shah

THAT the report from Interim Chief Saunders dated September 4, 2024 regarding
Financial Variance Report BE RECEIVED.

CARRIED

3.3 Operating and Capital Budget - 2025

Interim Chief Saunders presented the 2025 Operating Budget prepared by Staff for the Board
to consider. A copy of the powerpoint presentation made is included in the original minute file
folder.

Questions of clarification on operating budget line items were detailed, and staff were
requested to expand on details surrounding actuals versus budgeted amounts since 2021 to
accurately reflect budget amounts.

The 2025 Capital Budget requests were detailed by Interim Chief Saunders. A copy of the
presentation is included in the original minute file folder.

Board members were supportive of deferring budget motions to the October Board meeting to
allow for Staff to provide an opportunity for Staff to provide additional requested information in
advance of the meeting, and look for any further savings possible.

Moved by D. Houssar
Seconded by M. Samwell

THAT the Reports from Inspector K. Bell-Samson relating to 2025 Operating and Capital
Budgets and Closure of Various Capital Project Accounts BE RECEIVED.

CARRIED

3.4 Award of \$42,000 in Short-Term Funding from Ministry of Attorney General

Moved D. Houssar
Seconded by K. Shah

THAT the report from A/Inspector Keith Tollar dated August 20, 2024 regarding Award of \$42,000 in Short-term funding from the Ministry of Attorney General BE RECEIVED.

CARRIED

3.5 Adult School Crossing Guards Annual Report and Review of ASCG at intersections of Tecumseh Street & Marie Avenue; Varadi Avenue & Francis Street and Francis Street/Brier Crescent/White Oaks Drive

Moved D. Houssar
Seconded by K. Shah

THAT the Adult School Crossing Guard coverage at Princess Elizabeth School (Tecumseh Street & Marie Avenue) CONTINUE as an average of 55 children cross in the morning and 53 children cross in the afternoon; and

THAT the Adult School Crossing Guard coverage at Francis Street/Brier Crescent/White Oaks Drive and Francis Street at Varadi BE DISCONTINUED as resources can be used more appropriately elsewhere; and

THAT the appropriate Police Service's Staff and City Staff DISCUSS the feasibility of transferring the Adult School Crossing Guard Program to the City of Brantford, Engineering Services-Public Works Commission and report back to the Board.

CARRIED

3.6 Disciplinary Measures Imposed – Biannual Report

Moved D. Houssar
Seconded by K. Shah

THAT the Police Services Board ACCEPT this Report, and DIRECT that it be published on the Internet within 30 days of receiving it, and FORWARD to the Law Enforcement Complaints Agency. (LECA)

CARRIED

4. CONSENT ITEMS

4.1 Minutes

Moved D. Houssar
Seconded by K. Shah

THAT the June 13, 2024 Regular Police Services Board Minutes BE APPROVED.

CARRIED

4.2 Annual Reports

Moved D. Houssar
Seconded by K. Shah

THAT the following Report BE RECEIVED:

4.2.1 2023 Annual Report – Brantford Police Service

CARRIED

4.3 Second Quarter Report 2024 – Public Complaints Against Police

Moved D. Houssar
Seconded by K. Shah

THAT the Second Quarter Report 2024 - Public Complaints Against Police Report dated August 28, 2024 BE RECEIVED.

CARRIED

4.4 Information Items

Moved D. Houssar
Seconded by K. Shah

THAT the following Information Items BE RECEIVED:

4.4.1 Letter dated August 13, 2024 from Mayor Kevin Davis regarding position on Brantford Police Services Board.

4.4.2 Letter from City Clerk dated August 30, 2024 regarding City Council resolution adoption regarding Bill 88, Protecting Ontarians by Enhancing Gas Station Safety to Prevent Gas and Dash Act.

CARRIED

5. NEW BUSINESS

5.1 Chair Update on Activities on behalf of Board – (no copy)

None

5.2 New Business Matters from Members of the Board (no copy)

None

5.2.1 Discussion on Timing of Reminder of 2024 Board Meetings and 2025 Meetings

Moved by D. Houssar
Seconded by M. Samwell

THAT the Police Services Board Meetings BE MOVED to the 4th Thursday of each month commencing at 9 a.m.

CARRIED

6. RESOLUTIONS

None

7. NOTICES OF MOTION

None

8. NEXT MEETING DATE

October 24, 2024

9. ADJOURNMENT

The meeting adjourned at 10:50 a.m.

The minutes of this meeting were adopted on October 24, 2024.


Chair


Executive Assistant