

**BRANTFORD POLICE SERVICES BOARD  
AGENDA  
THURSDAY, MARCH 27, 2025 – 9:00 A.M.  
BOARDROOM, 344 ELGIN STREET, BRANTFORD**

Allan Lovett in the Chair

<b>ROLL CALL</b>
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<b>1. PRESENTATIONS/DELEGATIONS</b>
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1. **Swearing In Ceremony** – Police Chief Jason K. Saunders  
(Justice Collette Good to administer Oath of Office)

<b>2. DECLARATIONS OF CONFLICT OF INTEREST</b>
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<b>3. ITEMS FOR CONSIDERATION</b>
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**3.1 Issues Update – Interim Deputy Chief Paolini**

Attached (2) Reports

**3.1.1 Police Station Renovation Project Update**

THAT the report from Interim Deputy Chief Paoloni dated March 17, 2025 regarding 344 Elgin Street Construction Update BE RECEIVED.

**3.1.2 Monthly Statistical Analysis**

THAT the report from Interim Deputy Chief Paolini dated March 18, 2025 regarding Monthly Statistical Analysis (February 2025) BE RECEIVED.

**3.2 Issues Updates – Chief Saunders**

Attached (3) Reports

**3.2.1 Section 28 of the Community Safety and Policing Act**

THAT the report from Chief Saunders dated March 17, 2025 regarding Section 28 of the Community Safety and Policing Act BE RECEIVED.

**3.2.2 Purchasing Policy relating to decision of City Council (March 4, 2025 Special Meeting)**

THAT the report from Chief Saunders dated March 17, 2025 regarding Purchasing Policy relating to decision of City Council (March 4, 2025 Special Meeting) BE RECEIVED.

**3.2.3 2023 Use of Force Statistical Report**

THAT the Report from Chief Saunders dated March 17, 2025 regarding 2023 Use of Force Statistical Report BE RECEIVED.

**3.3 Financial Reports**

**3.3.1 Monthly Financial Reports**

THAT the following Financial Reports dated March 17, 2025 BE RECEIVED:

- Auction Proceeds Trust Account – current to March 31, 2025;
- Police Seized Currency Trust account – current to March 31, 2025;
- 2024 Year End Budget Variance Report – current to March 17, 2025
- Monthly Overtime Report - current to February 28, 2025.

**3.4 Auction Proceeds Account - Request for Funds**

**3.4.1 Brantford Police Association/Charity Golf Tournament – June 13, 2025**  
(\$2,000 donated in 2024)

THAT the Brantford Police Services Board approves the transfer of (insert donation) from the Auction Fund Account to the Special Projects Account #132016 to provide a donation to the Brantford Police Association/Charity Golf Tournament in support of Stedman Community Hospice event being held on June 13, 2025.

**3.4.2 Brant Community Health Care System Foundation – Swing for Healthcare Golf Tournament – June 24, 2025** (first request)

THAT the Brantford Police Services Board approves the transfer of (insert donation) from the Auction Fund Account to the Special Projects Account #132016 to provide a donation to the Brant Community Health Care System Foundation – Swing for Healthcare Golf Tournament event being held on June 24, 2025.

**3.5 Report on Section 81(1) Investigations (SIU)**  
Attached (1) Report

**3.5.1 SIU Investigation 24-OFP-439**

THAT the report prepared by Inspector Kevin Reeder dated March 5, 2025 regarding SIU Investigation 24-OFP-439 (October 15, 2024 Incident) BE ACCEPTED as required under the Community Safety & Policing Act; and

THAT the Board DIRECTS the Chief of Police to post this Report on the internet within 30 days of receiving the Report.

<b>4. CONSENT ITEMS</b>
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**4.1 Minutes**

THAT the February 27, 2025 Regular Police Services Board Minutes BE APPROVED.

**4.2 Annual Reports**

THAT the following Annual Reports BE RECEIVED:

4.2.1 2024 Annual Report under Section 8 of the *Missing Persons Act, 2018*.

4.2.2 2024 Annual Training Report.

<b>5. NEW BUSINESS</b>
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**5.1 Chair Update on Activities on behalf of Board – (no copy)**

**5.2 New Business Matters from Members of the Board (no copy)**

<b>6. RESOLUTIONS</b>
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<b>7. NOTICES OF MOTION</b>
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<b>8. NEXT MEETING DATE</b>
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April 24, 2025

<b>9. ADJOURNMENT</b>
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## BOARD REPORT

Date: March 17, 2025

To: Chief of Police  
Chair and Members  
Brantford Police Services Board

From: Rich Paolini  
Interim Deputy Chief

Subject: 344 Elgin Street – Construction Update (Christina Bergman)  
Construction Progress Chart (Rich Paolini)

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### **PURPOSE:**

To provide the Brantford Police Service Board with an update on the status of construction at 344 Elgin St.

### **BACKGROUND:**

Construction continues at 344 Elgin Street and stakeholders continue to meet on a regular basis. The following information was reported by Melloul-Blamey on February 26, 2025:

Construction Activities Weeks of February 3 -28, 2025:

- IT, Data & Security Page Turning Meeting occurred Feb 28th

#### Block A (3 Storey North Tower Addition)

- Majority of steel erected, misc. welding of trimmer angles & various elements continues
- All precast levels installed and grouted
- West Wall (wind break) steel stud framing underway
- Electrical conduit main installations started
- Electrical distribution panels have been delivered

#### Block B (Garage and Generator Additions)

- Roofing continues, majority of garage area is watertight
- Generator Building framing and parapet cap complete
- Cell Walls and doors are ongoing
- Mechanical & Electrical rough ins to continue

Block B (Garage Area, Detention area, Generator Room) continued...

- Sprinkler demo & removals complete
  - Electrical conduit installations ongoing
  - Roofing cap sheet to be completed at garage with generator roof to start
  - Mechanical & Electrical rough ins to continue
  - Cell walls and doors are ongoing
  - Hollow metal frame delivery & install to start
- Construction Activities Anticipated as of March 2025: Block A (3 Storey North Tower Addition)
- Structural steel to be completed
  - Exterior framing & sheathing
  - Parapet blocking
  - Aluminum window site measurements to start
  - Overhead sanitary & waterline work in existing corridors to commence
  - 3rd Floor & penthouse floor precast to be delivered

Block B (Garage and Generator Building Additions)

- Interior walls & rough ins to continue
- Block B/Gen roofing to be completed
- Cell block ceiling decking
- Floor slab pours to continue
- Detention cell frames to be delivered
- Majority of electrical panels expected to arrive

These construction activities will continue into the end of March 2025. No delays of concern are expected.

The project remains on budget. The City has requested that the consultant review and monitor potential issues and complexities around tariffs. Value Engineering efforts are continually in progress.

See the attached Appendix A - Construction Progress Chart.

## **RECOMMENDATION:**

Receive the Construction Update Report

Construction Update - 344 Elgin Street

Brantford Police Service

Acting Deputy Chief Rich Paolini

Project start date: 2024-06-10

Scrolling increment: 262

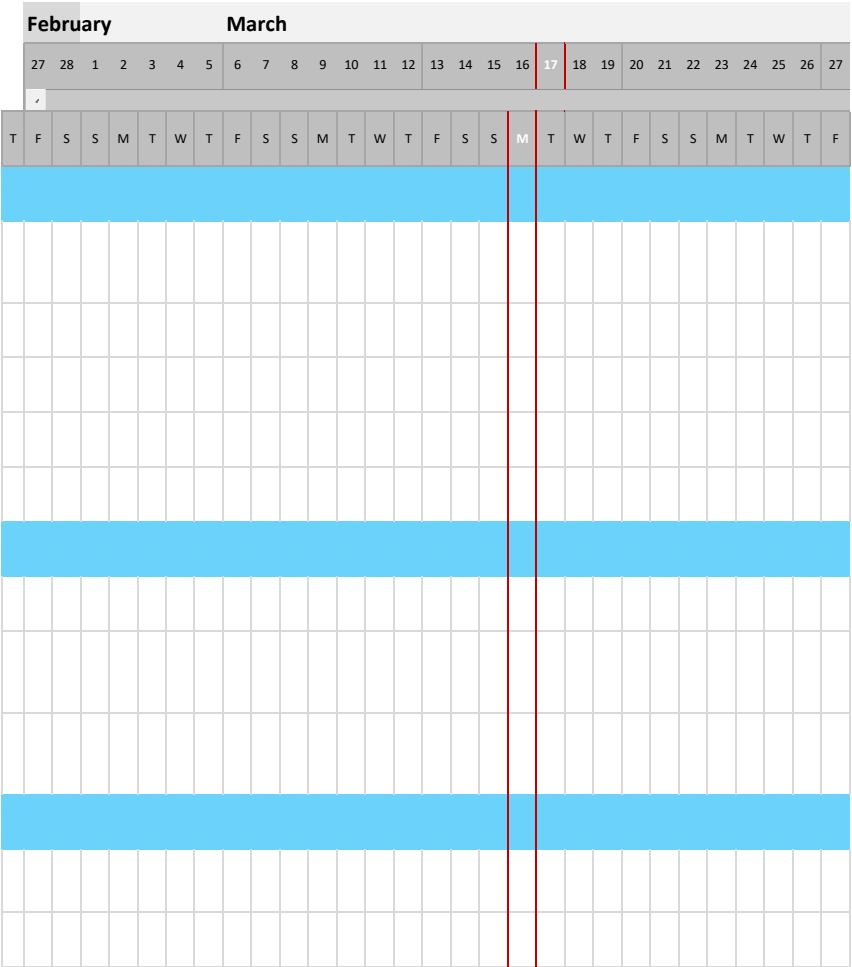
Milestone description	Category	Progress	Start	End	Days
Phase 1	On Schedule	30%	2024-06-10	2026-01-06	575
Preparation of the construction site on the north side of the building. Construction of new generator site.	On Schedule				
Construction of new tower on northwest corner.	On Schedule				
Garage addition.	On Schedule				
Abatement of firing range.	On Schedule				
Renovation of interior area.	On Schedule				
Phase 2	On Schedule	0%	2024-06-10	2026-06-02	722
Demolition/renovation cell area.					
Demolition/renovation property section, offices, armoury and parade room and washrooms.					
Demolition/renovation offices, armoury and parade room, and washrooms.					
Phase 3	On Schedule	0%	2024-06-10	2026-11-30	903
Construction/renovation of classroom, offices and washroom.					
Renovation of existing Administration area.					

Legend:

On Schedule

Behind Schedule

Complete





## BOARD REPORT

Date: March 18, 2025

To: Chair and Members  
Brantford Police Services Board

From: Rich Paolini  
Interim Deputy Chief

Subject: Monthly Statistical Analysis

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### PURPOSE:

To provide the Brantford Police Service Board with a high-level statistical report on the activities of the Service up to February 28, 2025.

### BACKGROUND:

This report reflects occurrence counts for a two-week period, month-to-date and year-to-date compared against the averages of the previous five years. It is intended to provide a high-level overview only

		Feb 16-28 2025	Feb 16-28 Hist. AVG	Feb 2025 to Date	Feb 2024 to Date	2025 YTD	YTD Hist. AVG
Property Occurrences	Occurrence						
	Break and Enter Totals*	4	14	12	37	42	75
	Break and Enters - Residential	1	8	4	20	17	46
	Break and Enters - Commercial	2	5	6	15	19	20
	Theft Under - Shoplifting	13	25	41	94	104	103
	Theft Under - Theft from Vehicles	10	20	22	24	50	85
	Theft Motor Vehicle	6	8	24	24	40	31

Violent Occurrences	Occurrence						
	Robbery Total*	2	3	3	4	6	9
	Robbery - Commercial	0	1	0	1	0	3
	Robbery - Person on Person	2	2	3	0	4	5
	Assaults Totals *	13	17	27	34	59	56
	Offensive Weapons Total*	3	3	7	4	13	16
	Offensive Weapons - Possession of Weapons*	0	2	2	1	2	8
	Domestic Disputes Total*	43	52	118	104	231	220
	Domestic Others Total*	37	23	61	46	107	107
	Elder Abuse Total*	0	0	1	0	1	1
	Elder Abuse - Mandatory Reporting	0	0	0	0	0	1

Mental Health	Occurrence						
	Sudden Death - Suicide	1	2	1	0	1	2
	Attempt Suicide*	7	4	7	7	17	16
	Mentally Ill*	28	35	54	53	110	142
	Mentally Ill - Apprehended w. Order	3	3	5	8	14	13
	Mentally Ill - Apprehended w/o Order	15	14	32	27	54	57
	Mentally Ill - Voluntary Transport	2	6	3	4	10	18
	Mentally Ill - GOA & Insufficient grounds	5	9	10	8	21	41

Public Disorder	Occurrence						
	Unwanted Person Total*	98	98	250	254	583	422
	Disturbances Total*	4	9	7	16	13	35
	Liquor Offences Total*	0	2	0	0	0	4
	Liquor Offences - Licensed	0	0	0	0	0	0
	Intoxicated Person Total*	2	7	6	13	22	26
	Intoxicated Person - Taken into Custody	0	2	1	3	9	7



Fraud	Number of Occurrences						
	Fraud Financial Institution Total*	0	2	0	10	0	13
	Fraud Financial Inst. - Credit Card Fraud	0	2	0	7	0	11
	General Fraud Total*	17	13	42	49	82	56
	General Fraud - Utter Forged Documents	0	2	0	8	1	9
	General Fraud - False Pretences	4	3	5	17	9	15
	General Fraud - Internet Fraud	1	4	5	15	13	19
	Counterfeit Total*	20	2	22	2	28	8
	Personal Fraud Total*	10	6	16	12	41	19
	Personal Fraud - Identity Theft	10	4	15	0	39	14
	Personal Fraud - Identity Fraud	0	4	1	12	1	5

In January and February 2025, incidents where the initial priority was 1 and the final priority 1, 2, 3 or 4, the average response time was 1 minute and 29 seconds, from the time the call is added to then dispatched. The Brantford Police Service responded to over 50,000 calls for service in 2024. Occurrence and charge counts along with other reporting methods assist police to determine the most efficient use of police resources. Developing trends or changes are used by planners to develop programs and strategies to address public safety issues and crime preventions initiatives.

#### RECOMMENDATION:

Receive the Monthly Statistical Analysis Report.



## BOARD REPORT

Date: March 17, 2025

To: Chair and Members  
Brantford Police Services Board

From: Chief Jason Saunders

Subject: Section 28 of the *Community Safety and Policing Act*.

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### **PURPOSE:**

To provide the Board with information related to requirements under the CSPA as it pertains to Board appointments.

### **BACKGROUND:**

Section 28 of the CSPA outlines requirements of the Municipality relating to appointments of Police Service Board members. The Chief and City staff are currently working on this report to meet the required timelines.

Section 28 states:

#### **Diversity plan**

**28** (1) Every municipality that maintains a municipal board shall prepare and, by resolution, approve a diversity plan to ensure that the members of the municipal board appointed by the municipality are representative of the diversity of the population in the municipality.

#### **Publication**

(2) The plan shall be published on the Internet in accordance with the regulations made by the Minister, if any.

#### **Review and revision**

(3) The municipality shall review and, if appropriate, revise the plan at least once every four years.

## **Report**

(4) The municipality shall publish reports on the implementation of the plan on the Internet in accordance with the regulations made by the Minister, if any.

## **Transition**

(5) A municipality's first diversity plan under subsection (1) shall be approved before the later of,

- (a) 12 months after the day this section comes into force; and
- (b) 12 months after the municipality constitutes its municipal board.

## **CONCLUSION:**

The Board Receives this report.



## BOARD REPORT

Date: March 17, 2025

To: Chair and Members  
Brantford Police Services Board

From: Chief Jason Saunders

Subject: Special Council Meeting March 4, 2025

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### **PURPOSE:**

To inform the Board on implications of potential tariffs.

### **BACKGROUND:**

On March 4, 2025, Brantford City Council held a special meeting. During that meeting, a report from the working group on Trade and Procurement was received. An excerpt from the reporting memo release after the meeting includes the following:

THAT staff BE DIRECTED to continue monitoring potential changes around provincial and federal oversight on municipal purchasing and procurement and bring forward any recommendations to amend the City's Purchasing Policy, such as the incorporation of a defined Buy Canadian strategy, to Council for consideration; and

THAT staff BE DIRECTED to pause all non-essential conferences and trips to the US until further notice; and

THAT staff BE DIRECTED to continue engaging with local industries and businesses to determine what municipal supports will be needed to alleviate or mitigate the adverse impacts of US tariffs on these local businesses and industries; and

In following with the City Council reporting memo, our Service is adopting a position that is supporting that of the City.

We will continue to review our purchasing policies and where possible, identify potential Canadian suppliers. In addition, all non-essential travel to the United States will be paused.

### **RECOMMENDATION:**

The Board receives this report.



## BOARD REPORT

Date: March 17, 2025

To: Chair and Members  
Brantford Police Services Board

From: Chief Jason Saunders

Subject: 2023 Use of Force Statistical Report

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### **PURPOSE:**

To provide the Board with information related to the use of force by officers in 2023.

### **BACKGROUND:**

Section 17 (6) of O. Reg 391/23 (Use of Force) under the *Community Safety and Policing Act* (CSPA) outlines requirements of the Chief to provide an annual report to the Board analyzing data submitted from use of force reports and to identify any trends.

This report contains data from 2023, when the CSPA was not in force. This report complies with the requirements of the CSPA.

### **SUMMARY:**

The data as presented demonstrates officers are utilizing force in a manner that is deemed lawful, necessary, and proportionate. These findings underscore the officers' sound ability to make quick, logical, analytical decisions during critical incidents.

De-escalation is always the goal of officers in any use of force encounter. The data within the report shows that in 84.5% of all use of force encounters in 2023, our officers were able to successfully de-escalate the situation.

Officers responded to 57,644 calls for service in 2023, with Use of Force reports submitted in a very small fraction of these interactions, underscoring the infrequency of such incidents. The number of incidents involving use of force account for less than 0.319% of officer interactions. Use of force is only employed when there is an imminent threat of violence, or the potential for an imminent threat.

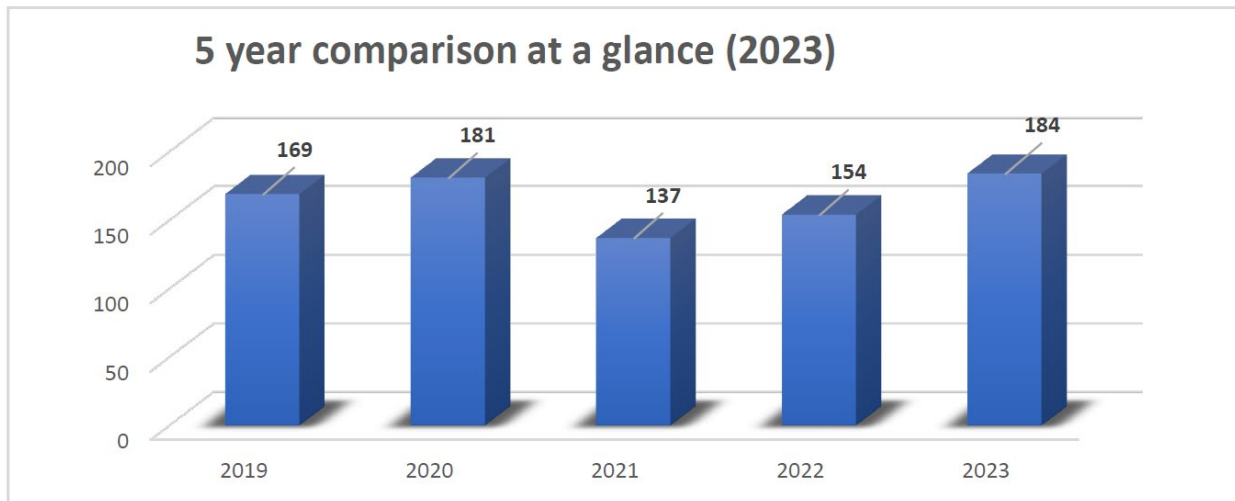
In keeping with Ontario's Anti-Racism Strategic Plan, all officers are required to identify race data for each subject involved in a use of force interaction. The data collected represents what the officer believed the subject's race to be when the decision to use force was made, not what it was found to be after the incident. Analysis of the data shows that over  $\frac{3}{4}$  of use of force incidents (78%) involved subjects believed to be white and is relatively consistent with the demographic composition of the City of Brantford.

Each use of force report submitted by officers has been reviewed by a Use of Force Analyst. Additionally, it has been audited to ensure compliance with the Criminal Code of Canada, Ontario Policing Standards, and Brantford Police Service Policy. This thorough review and audit process determined that each and every one of the Use of Force reports submitted were found to be justified.

The data shows that BPS officers have demonstrated professionalism and restraint when attending calls as evidenced by the limited number of injuries and an effective de-escalation rate of 84.5%. The presented Use of Force report, analysis, and audit all determined that the manner in which officers are responding is appropriate and supported by legislation.

## **CONCLUSION:**

The Board Receives this report.

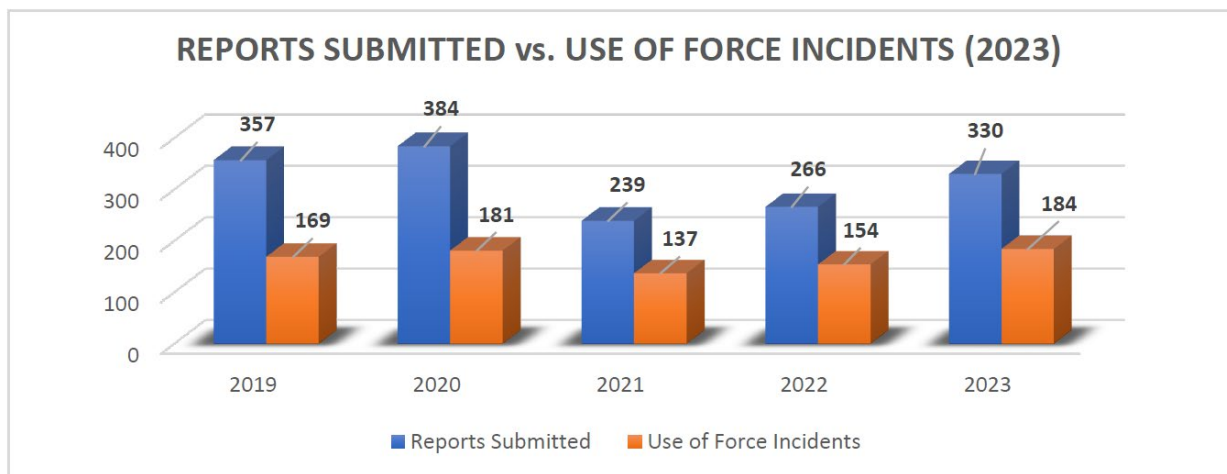


Over a five (5) year comparison, the average number of Use of Force incidents is 165. We notice a decline in 2021 and 2022 when COVID restrictions were in place. Comparing data from pre-COVID to 2023, the number of use of force incidents remains relatively consistent.

#### TOTAL NUMBER OF USE OF FORCE REPORTS SUBMITTED (2023)

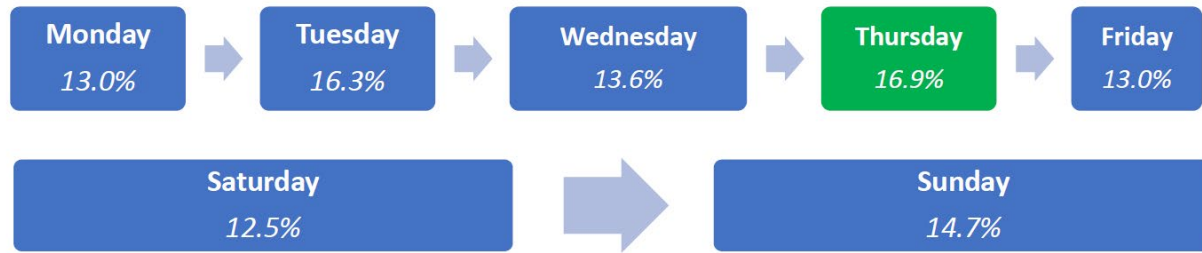
***Total number of Use of Force reports submitted:***

**330**



One (1) Use of Force incident may result in multiple Use of Force reports being submitted as seen in the graph above which compares five (5) years of data looking at the number of reports submitted and the number of incidents. Again, during COVID restrictions in 2021 and 2022, we see a decline in both reporting and incidents.

## USE OF FORCE BY DAYS OF THE WEEK (2023)



Use of force by day of the week fluctuates slightly from year-to-year. Overall, in 2023, use of force incidents are spread fairly even across all days of the week, with Thursday showing a minor increase.

## USE OF FORCE BY TIME OF DAY (2023)

**Days (0800 – 1600hrs) – 48.4%**

**Afternoons (1600 – 0000hrs) – 28.8%**

**Nights (0000 – 0800hrs) – 22.8%**

Analysis of Use of Force reports show that almost half of all use of force incidents occurred during the daytime hours. This is a slight variation when compared to 2022 Use of Force numbers, which were evenly distributed between days and afternoons. It should be noted that even with the majority of units working a 12-hour shift, Use of Force statistics are based on the following: Days (08:00-16:00), Afternoons (16:00 – 00:00), and Nights (00:00-08:00).

## USE OF FORCE BY OFFICER ASSIGNMENT (2023)

<b>Patrol Officers – 80.6%</b>	<b>Containment Officers (ERT) – 13.0%</b>
<b>Canine Officers – 3.3%</b>	<b>Plain Clothes Officers – 1.5%</b>
<b>Traffic Officers – 1.2%</b>	<b>Directed Response Officers – 0.3%</b>

As shown above and as is the case with most police services, the majority of Use of Force encounters occur while patrol officers are responding to a call for service. Within the data collected, ERT members who are on patrol also contribute to the numbers above. The Containment Officers (ERT) figure represents pre-planned or spontaneous major incidents where ERT is deployed as a team.



## USE OF FORCE BY INCIDENT LOCATION (2023)

**Residential – 45.9% of all incidents**

**Non-residential – 16.1% of all incidents**

**Motor vehicle – 5.1% of all incidents**

**Open space – 31.1% of all incidents**

**Public transport – 3.1% of all incidents**

Use of Force incidents can occur anywhere. The number of locations will be greater than the number of Use of Force reports submitted. This is due to dynamic/fluid incidents moving from one location to another (e.g., A Use of Force incident may start in an open space such as a yard and continue into a residence).

Location of incidents can be classified into two general categories: “Indoor” or “Outdoor”. Each category is then examined in further detail with “Indoor” Use of Force accounting for 62% of all incidents, and “Outdoor” incidents (including vehicles) making up the remaining 38%.

<u>Category</u>	<u>Incidents</u>	<u>Category</u>	<u>Incidents</u>
Active attacker:	0	Alarm	2
Animal complaint:	0	Assist other (services):	0
Barricaded subject:	10	Disturbance:	17
Intimate partner violence:	14	Family/neighbour dispute:	3
Executing warrants:	28	Humane animal destruction:	4
Investigations:	2	Other federal offences:	1
Persons in crisis:	22	Person stop:	0
Police custody:	1	Property crime:	3
Public order:	1	Stolen vehicles:	8
Traffic:	0	Violent crime:	27
<b>Weapons offences:</b>	<b>179</b>	Wellness checks:	5

Further analysis above examines the type of occurrence which resulted in the use of force. As expected, over 97% of Use of Force incidents occurred during weapons related calls for service.

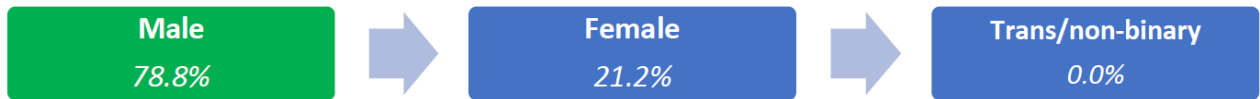
Classification of “incident type” examines the type of call officers are attending **at the time they choose to use force**. Total numbers will be larger than actual numbers of Use of Force incidents due to some events being more involved resulting in multiple categorizations (e.g., a domestic disturbance that includes a weapon would be captured as both a domestic disturbance and weapons call).

As with previous years, overall weapon offences continued to climb in 2023. Weapons related calls for service increased to 179 in 2023 from **131 in 2021**. This trend remains consistent with our rapidly growing community.

TOTAL NUMBER OF SUBJECTS (2023)

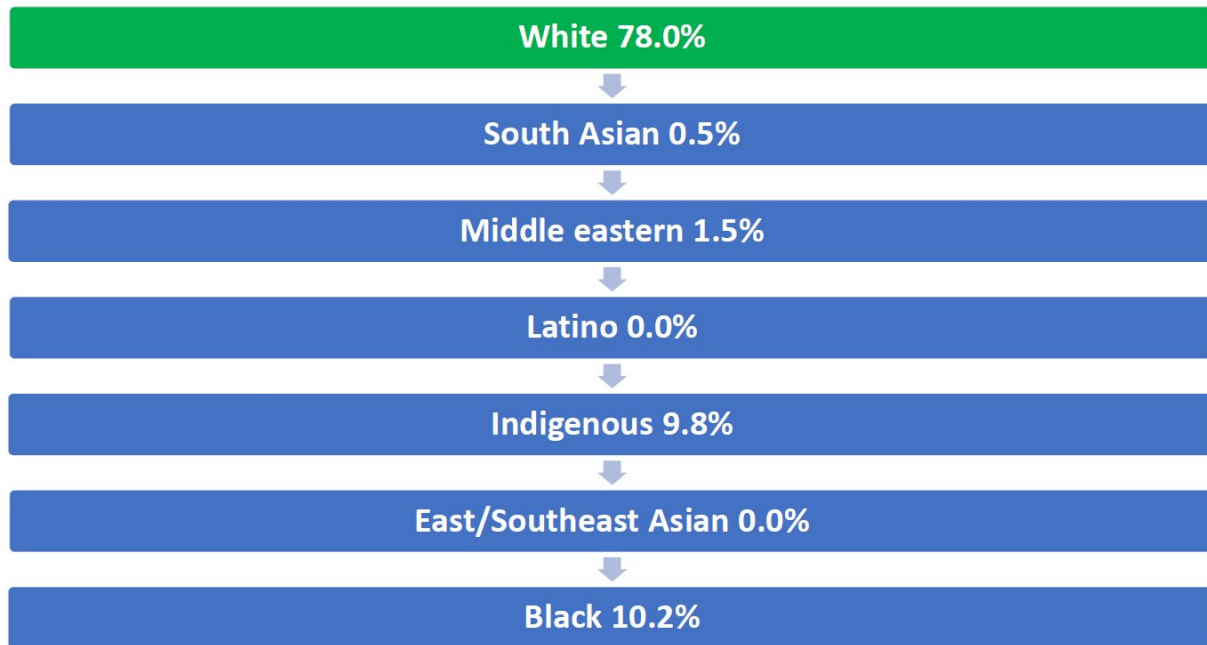
<i>Total number of subjects with force applied:</i>	<u><b>216</b></u>
<i>Average number of subjects per incident:</i>	<u><b>1.2</b></u>

SUBJECT GENDER (2023)



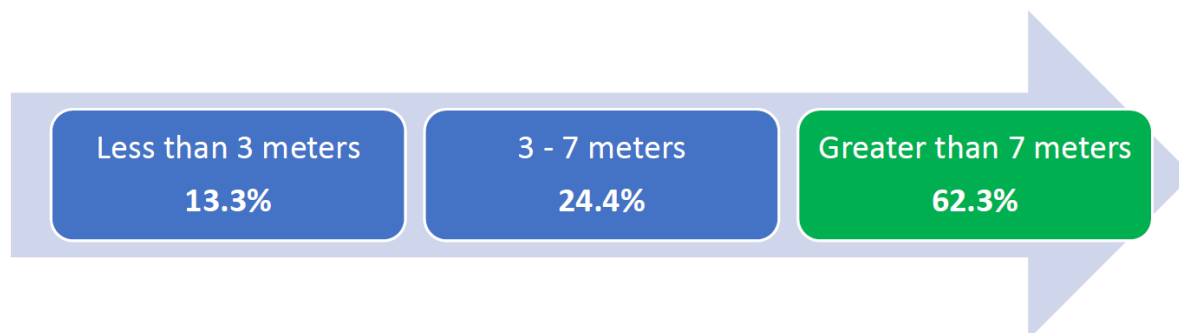
SUBJECT AGE RANGE (2023)

<b>Under 12 years</b>	<b>0.5%</b>	<b>12 – 17 years</b>	<b>9.3%</b>
<b>18 – 24 years</b>	<b>20.0%</b>	<b>25 – 34 years</b>	<b>36.1%</b>
<b>35 – 44 years</b>	<b>16.1%</b>	<b>45 – 54 years</b>	<b>12.7%</b>
<b>55 – 64 years</b>	<b>5.4%</b>	<b>65 and older</b>	<b>0%</b>



In keeping with Ontario's Anti-Racism Strategic Plan, all officers are required to identify race data for each subject involved in a use of force interaction. Race is divided into the following categories: White, Black, Latino, South Asian, Indigenous, Middle Eastern, and East/Southeast Asian. The data collected represents what the officer believed the subject's race to be when the decision to use force was made, not what it was found out to be after the incident. Analysis of the data shows that over  $\frac{3}{4}$  of use of force incidents (78%) involved subjects believed to be white, consistent with the demographic composition of the City of Brantford.

#### DISTANCE TO SUBJECT WHEN DECISION TO USE FORCE WAS MADE (2023)



Officers continue to make decisions and utilize force options at greater distances. This is a clear demonstration that officers are pre-planning before responding to higher risk critical incidents. This tactic is rooted in on-going training. Officers make these important decisions based on a number of factors including caller provided information, dispatch communications, and their experience.

## OFFICER RATIONALE FOR USE OF FORCE (2023)

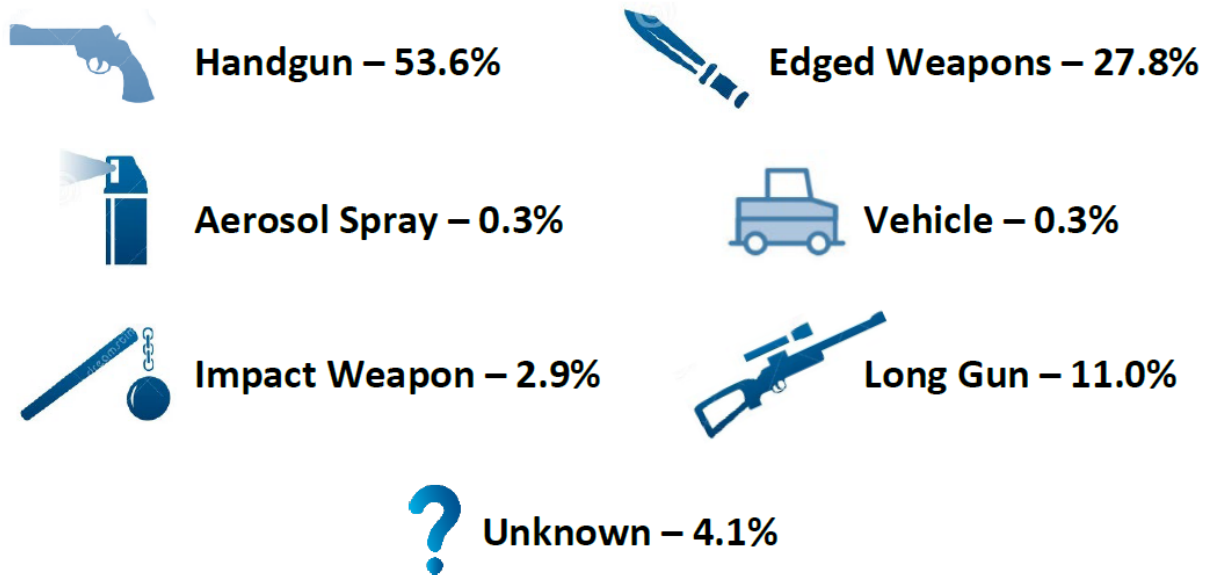


Officers primarily use force to protect themselves, protect other officers, and protect the public. Use of Force reports do not show how many members of the public would be in close proximity to a Use of Force event.

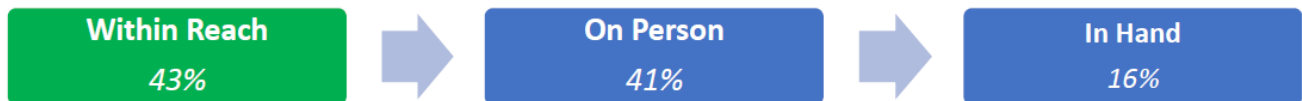
## FACTORS THAT CONTRIBUTED TO OFFICER RESPONSE (2023)



#### OFFICERS BELIEF OF SUBJECT WEAPON (2023)



#### OFFICERS BELIEF OF WEAPON LOCATION ON SUBJECT (2023)



The above data depicts an officer's belief at the time the decision to use force was made. It is important to note that what an officer perceives is what they are responding to. For example, if the officer perceives an individual to have a firearm, they respond to a firearm, even if at the conclusion of the event the firearm turns out to be a replica.

### *Types of de-escalation used*

**Communication – 19.6%**

**Repositioning – 10.3%**

**Containment – 12.4%**

**Teamwork – 17.0%**

**Cover – 13.2%**

**Time – 11.4%**

**Distance – 16.1%**

**Other – 0.1%**

### **Did de-escalation work?**

**Yes – 84.5**

**No – 15.5**

De-escalation is always the goal of officers in any use of force encounter. The above data shows that in **84.5%** of all Use of Force encounters in 2023, our officers were able successfully de-escalate the situation.

#### TYPE OF FORCE UTILIZED (2023)

Force Used	Percentage Used	Did it Work?
Physical Control Techniques	8.9%	Yes – 91.3% No – 8.7%
Oleoresin Capsicum Spray	0.0%	N/A
ASP Baton	0.1%	Yes – 100% No – 0.0%
Conducted Energy Weapon	12.2%	Yes – 85.1% No – 14.9%
ARWEN	8.2%	Yes – 93.1% No – 6.9%
Handgun	37.7%	Yes – 92.1% No – 7.9%
Rifle	24.8%	Yes – 96.4% No – 3.6%

With the statistics above, the vast majority are “displayed” options where no actual force was utilized against a person. Displayed options mean a firearm or ARWEN was pointed, or a Conducted Energy Weapon was powered up and/or Arced \*refer to CEW for specific details.

#### INJURIES (2023)

<b><i>Total subject injuries:</i></b>	<b><i>14</i></b>
<b><i>Treatment received:</i></b>	<b><i>Medical attention at hospital – 8</i></b>
	<b><i>Minimal first aid at scene – 1</i></b>
	<b><i>Medical attention at scene – 3</i></b>
	<b><i>Admission to hospital – 2</i></b>
<b><i>Total officer injuries:</i></b>	<b><i>4</i></b>

Aftercare is an extremely important aspect of any Use of Force incident. Aftercare is based on the force/weapon system used, and any possible pre-existing subject injuries or possible ingestion of substances. Our on-going training continues to stress the vital importance of aftercare both for our members and the subjects involved in a Use of Force encounter.

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## **CONDUCTED ENERGY WEAPON (CEW)**

The Conducted Energy Weapon (CEW) is one less-lethal use of force option carried by front-line officers. Since its inception, it has been the choice of officers in the majority of less than lethal encounters. It is widely utilized in incidents that are lethal in nature but also have lethal options present.

CEW usage is characterized as: Probe Deployment, Drive Stun Mode, Demonstrated Only and Unholstered-Not Pointed.

In 2023, Conducted Energy Weapons were used 91 times, up 9.6 percent from 2022. The overall effectiveness for all deployments was up by 18 percent over 2022. This can be attributed to the new CEW platform which is more user friendly and works at shorter distances.

---

### **PROBE DEPLOYMENTS**

A probe deployment is when darts on wires are discharged at a subject from a safe distance. The darts deliver an electrical impulse that is designed to incapacitate the subject.

In 2023, there were 12 probe deployments which represent over 80 percent of all CEW usage. Eight deployments were single cycles, one deployment was an extended cycle, and three deployments resulted in multiple cycles in order to control the subject.

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### **DRIVE STUN MODE**

Drive Stun mode involves holding the CEW against the body of a subject and delivering an electrical current. This mode is designed for pain compliance and will not incapacitate.

Drive stuns were used three times or 20 percent of all CEW deployments.





## BOARD REPORT

Date: March 17, 2025

To: Chair and Members  
Brantford Police Services Board

From: Inspector Kristen Bell-Samson, Administration

Subject: Monthly Financial Report

.....

### **PURPOSE:**

To provide the 2024 year-end budget report as well as year-to-date Trust Accounts and Overtime values.

### **BACKGROUND:**

Appendix A – Auction Proceeds Trust Account for the period ending March 31, 2025  
Appendix B – Police Seized Currency Trust Account for the period ending March 31, 2025  
Appendix C – 2024 Year End Budget Report current to March 17, 2025  
Appendix D – Monthly Overtime Report current to February 28, 2025

### **RECOMMENDATION:**

Report only.

Bell Samson,  
Kristen

Digitally signed by Bell Samson,  
Kristen  
Date: 2025.03.18 13:32:09 -04'00'

<b>Appendix A - Auction Proceeds Trust Account (TF0706)</b>			
For the period ending March 31, 2025			
<b>2024 ending balance</b>			<b>\$ 76,798.47</b>
<b>Revenue</b>			
<b>Auction Net Proceeds - as per policy #07-01(132016.67590)</b>			
	February	388.98	
Total Auction Net Proceeds			<b>388.98</b>
<b>Investment Income earned (TF0706.43410)</b>			
			-
<b>Found money - as per policy #91-04 (132001.43722)</b>			
	February	846.92	
	March	80.05	
Total Found Money			<b>926.97</b>
<b>Total Revenue</b>			<b>1,315.95</b>
<b>Expenditures (132016.45115)</b>			
Date Approved	Sec.	Description	
23-Jan-25	3.5	Auction Proceeds Account - Request for Funds – 2025 Special Olympics Summer Provincial Games Sponsorship	2,095.77
23-Jan-25	3.6	Auction Proceeds Account – Annual Contribution – Children’s Safety Village as per 2025 budget	10,000.00
<b>Total Expenditures as approved by board motion</b>			<b>12,095.77</b>
<b>Balance at March 31, 2025</b>			<b>\$ 66,018.65</b>

Appendix B - Police Seized Currency Trust Account (TF0707)				
For the period ending March 31, 2025				
2024 ending balance		\$	61,654.97	
2025 Deposits:				
Deposit date:	Incident #	Date Seized	Amount	Notes
Disbursements:				
Total balance as at March 31, 2025		\$	61,654.97	

Year End Budget Variance Report

Appendix C

Estimated as at December 31, 2024

YTD Budget %                      100%

Brantford Police Service	Annual		YTD		Comments	Year End Variance
	Budget	Projected	Budget	Actual		
Total Revenues	5,448,996	6,592,162	5,448,996	6,592,162	Overall, revenues are estimated over Budget targets by \$1,143K	1,143,166
Total Expenses	54,940,602	56,083,768	54,940,602	56,083,768	Overall, expenditures are over budget by \$111K	- 1,143,166
YE Operating Surplus/Deficit	-	\$ 1,032,653		\$ 1,032,653	Transfer Operating Surplus of \$1,033K to Police Reserves (RF0490)	- 1,032,653
Total Net Expenditure	\$ 49,491,606	\$ 49,491,606	\$ 49,491,606	\$ 49,491,606	Transfer Net Budget in a surplus of \$1,033K at year end to Police Reserves	-\$ 0

### Appendix D - Monthly Overtime Hours Report February, 2025

Below is an overview of monthly overtime report from January to February 2025. Business units that have been highlighted show an elevated level of overtime hours (2-Month Average) >15 hours/FTE/Month, relative to the number of full-time employees in that business unit.

BU Number	BU Name	Jan-25	Feb-25	Average (2-Month)	Head Count (FTE)	Average/ Head Count
132000	POLICE DEPARTMENT ADMIN			-	2	-
132002	CANINE UNIT	66.50	44.25	55.38	3	18.46
132003	EMERGENCY RESPONSE TEAM			-		
132005	COMMUNITY SAFETY & CRIME PREVENTION	46.75	80.00	63.38	8	7.92
132007	INFORMATION TECHNOLOGY SYSTEMS			-	4	-
132010	COURT SECURITY	183.00	256.13	219.56	22	9.98
132014	SCHOOL SAFETY PROGRAM			-	1	-
132023	POLICE FACILITY MAINTENANCE	12.00	20.00	16.00	6	2.67
132024	POLICE FLEET MANAGEMENT			-	2	-
132120	CORPORATE COMMUNICATION	20.50		10.25	1	10.25
132130	HUMAN RESOURCES			-	2	-
132131	RECRUITING		3.00	1.50	2	0.75
132140	BPSS SPECIAL PROJECTS	245.50	296.50	271.00	10	27.10
132200	DEPUTY CHIEF			-	1	-
132300	CHIEF FINANCIAL OFFICER			-	1	-
132310	FINANCE			-	3	-
132400	OPERATIONS			-		
132410	PLATOON A	531.75	452.50	492.13	26	18.93
132411	PLATOON B	581.88	697.63	639.75	22	29.08
132412	PLATOON C	429.25	406.48	417.86	27	15.48
132413	PLATOON D	521.38	502.25	511.81	24	21.33
132414	BETTER ENFORCEMENT ACTION TEAM	48.50	35.13	41.81	4	10.45
132415	ALTERNATIVE RESPONSE UNIT (ARU)	6.00		3.00	7	0.43
132416	TRAFFIC	184.50	150.25	167.38	6	27.90
132417	OUTWARD FACING	56.50	35.88	46.19	8	5.77
132430	TRAINING	175.75	139.50	157.63	6	26.27
132500	CRIMINAL INVESTIGATION	51.50	7.75	29.63	4	7.41
132510	CHILD ABUSE/SEXUAL ASSAULT	114.50	76.00	95.25	5	19.05
132511	DOMESTIC VIOLENCE	72.50	56.38	64.44	3	21.48
132512	FORENSIC IDENTIFICATION	100.00	144.38	122.19	6	20.36
132513	CRIME ANALYSIS	63.00	36.00	49.50	1	49.50
132514	FRAUD	117.50	31.00	74.25	3	24.75
132550	MAJOR CRIME	146.75	106.13	126.44	9	14.05
132551	HIGH RISK/REPEAT OFFENDER	32.00	36.00	34.00	2	17.00
132552	INTERNET CHILD EXPLOITATION	9.50	12.00	10.75	6	1.79
132553	CRIMINAL INTELLIGENCE UNIT	68.25	82.50	75.38	8	9.42
132554	T.I.G.E.R	21.75	51.75	36.75	4	9.19
132555	HEAT	27.00	56.25	41.63	4	10.41
132600	QUALITY ASSURANCE			-	1	-
132610	911 CALL CENTRE	851.00	811.25	831.13	22	37.78
132640	PROFESSIONAL STANDARDS			-	1	-
132630	RECORDS	100.75	213.00	156.88	35	4.48
132660	CALEA			-	1	-
132670	EVIDENCE MANAGEMENT			-	5	-
<b>Total - Current Year</b>		<b>4,885.75</b>	<b>4,839.85</b>	<b>4,862.80</b>		
<b>Total - Last Year</b>		<b>4,842.63</b>	<b>5,485.00</b>	<b>5,108.18</b>		
<b>Difference</b>		<b>43.12</b>	<b>-645.15</b>	<b>-245.38</b>		



**BRANTFORD  
POLICE  
ASSOCIATION**

**HONOUR · INTEGRITY · UNITY**

PO Box 22008  
Brantford, ON N3S 7V1  
[brantfordpoliceassociation.ca](http://brantfordpoliceassociation.ca)

To whom it may concern,

The Brantford Police Association is holding our annual charity golf tournament on June 13th, 2025, at the Walter Gretzky Municipal Golf Course. All proceeds from this event will be donated to the Stedman Community Hospice located in Brantford, Ontario.

We are expecting approximately 150 people to attend this event. As we strive to make a positive impact in our community, we are seeking sponsors for individual holes and donations to help make this event a success. By providing a donation or sponsoring a hole, your generosity will not only contribute to the success of our tournament but also support Stedman Community Hospice.

In our pursuit to make a positive impact on the community, we are offering diverse hole sponsorship opportunities to suit various levels of support.

**Platinum Sponsorship - \$1200**

- Complimentary entry for a team of 4 in the golf tournament
- Exclusive sponsorship of a well-positioned hole
- Association/Company logo on signage at sponsored hole
- Recognition in the event banner

**Gold Sponsorship - \$500**

- Sponsorship of a well-positioned hole
- Company name/logo on signage at sponsored hole
- Recognition in the event banner

**Silver Sponsorship - \$250**

- Shared sponsorship of a hole
- Company name/logo on signage at sponsored hole
- Recognition in the event banner

**Raffle Prize Donations:**

Apart from specific hole sponsorships, we welcome any donations to amplify the impact of our event and allow us to raise even more money through raffle prize ticket sales. Donors will be recognized on event signage and donations will be showcased at the tournament.



**BRANTFORD  
POLICE  
ASSOCIATION**

**HONOUR · INTEGRITY · UNITY**

PO Box 22008  
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[brantfordpoliceassociation.ca](http://brantfordpoliceassociation.ca)

### **How to Get Involved:**

To discuss these sponsorship levels, make a contribution, or tailor a package to meet your preferences, please contact Tyler Sayles, Uniform Director, at [\*\*bpa.uniform@gmail.com\*\*](mailto:bpa.uniform@gmail.com). Your support will not only spotlight your commitment to community initiatives but also align your brand with a cause that creates positive change.

Donations can be mailed to:  
The Brantford Police Association c/o Tyler Sayles  
P.O. Box 22008  
Brantford, ON  
N3S 7V1

Thank you for considering this opportunity. We look forward to the possibility of partnering with you to make the Brantford Police Association Charity Golf Tournament a memorable and impactful event.

Please find attached the flyer for the event.

Sincerely,

Jeremy Morton  
President  
Brantford Police Association

# BRANT COMMUNITY HEALTHCARE SYSTEM FOUNDATION

The Brant Community Healthcare System (BCHS) Foundation is committed to raising critical funds to support top priority needs for The Brantford General and The Willett, Paris. The BCHS Foundation helps to purchase medical equipment that is not paid for by the Ministry of Health, invest in new and innovative technology and provide BCHS caregivers with essential patient-care resources.



The BCHS Foundation, Swing For Healthcare Golf Tournament brings together the community as well as business leaders to celebrate an impactful day out on the greens, supporting the Brant Community Healthcare System.

Sponsoring the BCHS Foundations, Swing For Health Golf Tournament is a wonderful opportunity to give back to your local healthcare system.

Sponsorship offers your business increased visibility in the community as well as the opportunity to give back and showcase your support.

**Please note:** Sponsorships are **not** eligible for charitable tax receipt under CRA guidelines. A business receipt will be provided.\* Please see [attached](#)

**Contact:** Haidee Scheers, Development Coordinator, Special Events at [haidee.scheers@bchsys.org](mailto:haidee.scheers@bchsys.org) or at (519)751-5544 ext. 2429



# SWING FOR HEALTHCARE

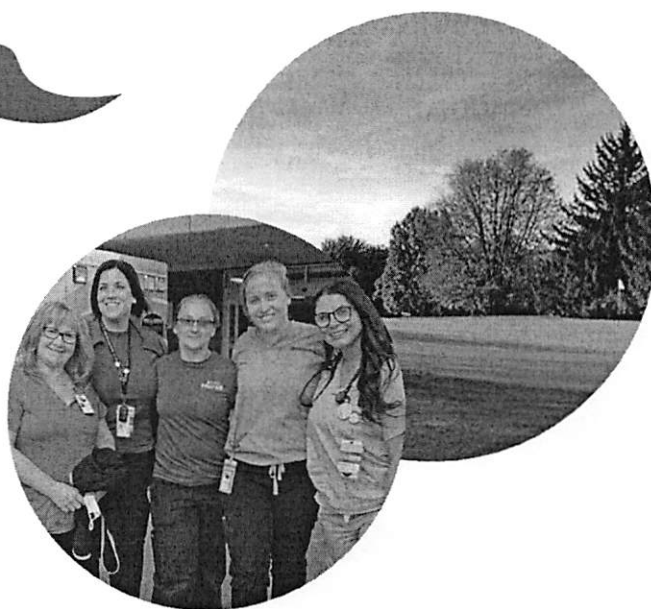
Join us for an unforgettable day of golf and camaraderie at the Brantford Golf and Country Club on **Tuesday, June 24th 2025**, as we swing into action for the Brant Community Healthcare System! The BCHS Foundation's Swing For Healthcare Golf Tournament promises a unique blend of exquisite culinary experiences, luxurious prizes, and rewarding opportunities to engage with our vibrant community.

Your participation will not only elevate your business through our exciting sponsorship packages but will also make a meaningful impact on healthcare in Brantford and Brant County. Together, we'll drive positive change! We can't wait to see you on the course this summer, let's make a difference while having a great time!

Thank you for considering the BCHS Foundation's Swing for Health sponsorship opportunities.

**Contact:** Haidee Scheers,  
Development Coordinator, Special  
Events

For questions, further information,  
or, to become a Swing for  
Healthcare sponsor.







# SWING FOR HEALTHCARE

Tuesday, June 24, 2025, Brantford Golf and Country Club: 60 Ava Road, Brantford, ON  
N3T 4R7

- ☐ YES, I wish to sponsor this year's Swing for Healthcare BCHS Foundation, Charity Tournament
- |   |  |
|---|--|
| <input type="checkbox"/> Title Sponsor, \$25,000 (1 Available)  | <input type="checkbox"/> Lunch Sponsor \$3000 (1 Available)          |
| <input type="checkbox"/> Core Sponsor \$5,000   | <input type="checkbox"/> Cart Sponsor \$2,500 (1 Available)          |
| <input type="checkbox"/> Hole Sponsor \$3,500   | <input type="checkbox"/> Challenge Hole Sponsor \$1000 (2 Available) |
| <input type="checkbox"/> Golf Tournament Foursome \$2,000   |  |
| <input type="checkbox"/> I am unable to participate but would like to make a donation of \$ _____ to support the BCHS Foundation Swing for Healthcare Classic. A full charitable receipt will be issued for any donation. |  |

## SPONSOR INFORMATION

Contact Name: \_\_\_\_\_  
Organization Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
Email: \_\_\_\_\_ Phone Number: \_\_\_\_\_

## GOLFER INFORMATION

(Please provide first and last name)

Golfer #1 Name: \_\_\_\_\_ Golfer #3 Name: \_\_\_\_\_  
Golfer #2 Name: \_\_\_\_\_ Golfer #4 Name: \_\_\_\_\_

## PAYMENT INFORMATION

- ☐ Cheque Enclosed (Please make cheque payable to **Brant Community Healthcare System Foundation**)
- ☐ Please use my Credit Card: ☐ Mastercard ☐ Visa ☐ AMEX ☐ Please send an invoice.

Cardholder Name: \_\_\_\_\_  
Card Number: \_\_\_\_\_ Expiry: \_\_\_\_/\_\_\_\_  
Signature: \_\_\_\_\_

*Thank you for your consideration!*

Brant Community Healthcare System Foundation  
Charitable #: 119217065RR0001  
200 Terrace Hill Street, Brantford, ON N3R 1G9

🌐 [bchsysfoundation.org](http://bchsysfoundation.org)  
✉ [haidee.scheers@bchsys.org](mailto:haidee.scheers@bchsys.org)  
☎ 519-751-5544 ext. 2429



## BOARD REPORT

Date: March 5, 2025

To: Chair and Members  
Brantford Police Services Board &  
Chief Jason Saunders

From: Inspector Kevin Reeder

Subject: Report on Section 81(1) SIU Investigation  
(SIU 24-OFP-439)

.....

### PURPOSE:

Section 81(1) of the *Community Safety and Policing Act* directs that if the SIU Director causes an incident to be investigated under section 15 of the *Special Investigations Unit Act, 2019* involving a member of a police service, other than a deputy chief of police, the chief of police of the police service shall investigate,

- (a) the member's conduct in relation to the incident;
- (b) the policing provided by the member in relation to the incident; and
- (c) the procedures established by the chief of police as they related to the incident.

The Chief of Police shall report the findings and any action taken or recommendations based on the findings of the Section 81(1) investigation to the Police Services Board.

Section 8(3) of Ontario Regulation 90/24 directs that a chief of police who is required to report on an investigation under section 81(1) shall give the report to the police service board. If no criminal charges are laid against a member of the police service, the report shall be given within 90 days after the SIU Director publishes a final report.

Section 8(5) of Ontario Regulation 90/24 directs that a police service board shall publish the report on the internet no later than 30 days after receiving the report.

## **BACKGROUND:**

In the afternoon of October 15, 2024, Brantford Police Service officers attended a residence in the area of Brant Avenue after a member of the sheriff's office reported that while attempting to evict a man from an apartment, the man threatened her with death. Officers, while outside of the apartment, were also threatened with death by the 51-year-old man from inside the apartment. Upon opening the door, officers observed the man with an axe. He was unreceptive to negotiations, which continued for about four hours. At one point, an officer was able to grab hold of the man through the opening in the door. A struggle ensued. From the area of the door's threshold, an officer fired his Anti-Riot Weapon Enfield (ARWEN) at the man five times. The man was arrested and transported to hospital where he was diagnosed with a laceration to the upper right shoulder and a fracture of the right clavicle.

On his assessment of the evidence, SIU Director Joseph Martino determined there were no reasonable grounds to believe that the officer committed a criminal offence in connection with the use of the ARWEN.

The Director reported *"I am also satisfied the use of the ARWEN by the SO (subject official) was legally justified. The Complainant was armed with an axe and in possession of multiple knives. It was apparent, after four hours of negotiations and a struggle at the door, that he was not about to peacefully surrender into custody. On this record, I am unable to reasonably conclude that the use of the ARWEN was something other than a proportionate response to the exigencies of the moment. If the weapon worked as designed, the projectile*

*strikes would temporarily distract the Complainant, allowing the officers an opportunity to safely approach and arrest the Complainant, and obviating the need for a hands-on struggle with an armed individual. In effect, this is what occurred.”*

## **CONCLUSION:**

The ensuing section 81(1) investigation found the conduct of the officers involved in this incident fell within the duties prescribed in the *Community Safety and Policing Act* and in accordance with Brantford Police Service policies and procedures.

No deficiencies were identified with the policies and procedures or services provided by members of the Brantford Police Service.

The investigation did determine that several officers committed minor misconduct by failing to submit a report, even though their notes were submitted. This was a requirement by policy. The officers were counselled in regard to this policy violation.

As a result, no further action is recommended to be taken.

## **RECOMMENDATION:**

THAT the Board accepts this report as required under the *Community Safety and Policing Act*, and

THAT the Board directs the Chief of Police to post this report on the internet within 30 days of receiving the report.

**BRANTFORD POLICE SERVICES BOARD  
MINUTES  
THURSDAY, FEBRUARY 27, 2025 – 9:00 A.M.  
BOARDROOM, 344 ELGIN STREET, BRANTFORD**

Allan Lovett in the Chair

<b>ROLL CALL</b>
------------------

PRESENT:           Allan Lovett  
                      Councillor Mandy Samwell  
                      Mayor Kevin Davis  
                      Dan Houssar  
                      Krupesh Shah

ALSO PRESENT:   Interim Chief Jason Saunders  
                      Interim Deputy Chief Rich Paolini  
                      Police Staff – Insp. K. Bell-Samson, Insp. K. Tollar, A/Insp. G. Davies,  
                      A/Insp. M. Sciberras, R. Matthews-Osmond, T. Fischer  
                      Kelly Dzuba, Executive Assistant to Chief of Police

<b>1.     PRESENTATIONS/DELEGATIONS</b>
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None

<b>2.     DECLARATIONS OF CONFLICT OF INTEREST</b>
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None

<b>3.     ITEMS FOR CONSIDERATION</b>
---------------------------------------

Item 3.1, 3.2 and 3.3 were separated for discussion purposes prior to calling the vote on all Items for Consideration and Consent Items.

**3.1   Issues Update – Interim Deputy Chief Paolini**

Interim Deputy Chief Paolini addressed the Board and provided his reports. Questions of clarification on the various reports made were answered by Staff.

**3.1.1   Police Station Renovation Project Update**

Moved by Dan Houssar  
Seconded by Mandy Samwell

THAT the report from Interim Deputy Chief Paolini dated February 18, 2025, regarding  
344 Elgin Street Construction Update BE RECEIVED.

CARRIED

### **3.1.2 Monthly Statistical Analysis**

Moved by Dan Houssar  
Seconded by Mandy Samwell

THAT the report from Interim Deputy Chief Paolini dated February 17, 2025, regarding Monthly Statistical Analysis (January 2025) BE RECEIVED.

CARRIED

### **3.2 Issues Updates – Interim Chief Saunders**

Interim Chief Saunders addressed the Board and provided his reports. Questions of clarification on the various reports made were answered by Staff.

#### **3.2.1 Community Events**

Moved by Dan Houssar  
Seconded by Mandy Samwell

THAT the report from Interim Chief Saunders dated February 10, 2025, regarding Community Events BE RECEIVED.

CARRIED

### **3.3 Financial Reports**

Interim Chief Saunders addressed the Board and provided details regarding the Financial Reports. Questions of clarification on the various reports made were answered by Staff.

#### **3.3.1 Monthly Financial Reports**

Moved by Dan Houssar  
Seconded by Krupesh Shah

THAT the following Financial Reports dated February 17, 2025 BE RECEIVED:

- Auction Proceeds Trust Account – current to February 28, 2025;
- Police Seized Currency Trust account – current to February 28, 2025;
- 2024 Year End Budget Variance Report – current to December 31, 2024
- Monthly Overtime Report - current to January 31, 2025.

CARRIED

#### **3.3.2 2024 Deficit/Surplus**

Moved by Dan Houssar  
Seconded by Krupesh Shah

THAT the preliminary 2024 surplus report dated February 17, 2025 BE RECEIVED;  
and

THAT upon completion of the audited 2024 Financial Statements the final 2024 Police  
Operating Surplus BE TRANSFERRED to the Police Reserve (RF0490)

CARRIED

**3.4 Report on Section 81(1) Investigations (SIU)**

Attached (4) Reports

**3.4.1 SIU Investigation 24-OCI-429**

Moved by Dan Houssar  
Seconded by Mandy Samwell

THAT the report prepared by Inspector Kevin Reeder dated February 11, 2025  
regarding SIU Investigation 24-OCI-429 (November 8, 2022 Incident) BE ACCEPTED  
as required under the Community Safety & Policing Act; and

THAT the Board DIRECTS the Chief of Police to post this Report on the internet within  
30 days of receiving the Report.

CARRIED

**3.4.2 SIU Investigation 24-OCI-443**

Moved by Dan Houssar  
Seconded by Mandy Samwell

THAT the report prepared by Inspector Kevin Reeder dated February 11, 2025  
regarding SIU Investigation 24-OCI-443 (October 16, 2024 Incident) BE ACCEPTED  
as required under the Community Safety & Policing Act; and

THAT the Board DIRECTS the Chief of Police to post this Report on the internet within  
30 days of receiving the Report.

CARRIED

**3.4.3 SIU Investigation 24-OCI-433**

Moved by Dan Houssar  
Seconded by Mandy Samwell

THAT the report prepared by Inspector Kevin Reeder dated February 11, 2025  
regarding SIU Investigation 24-OCI-433 (October 10, 2024 Incident) BE ACCEPTED  
as required under the Community Safety & Policing Act; and

THAT the Board DIRECTS the Chief of Police to post this Report on the internet within 30 days of receiving the Report.

CARRIED

#### **3.4.4 SIU Investigation 24-OCI-425**

Moved by Dan Houssar  
Seconded by Mandy Samwell

THAT the report prepared by Inspector Kevin Reeder dated February 11, 2025 regarding SIU Investigation 24-OCI-425 (October 4, 2024 Incident) BE ACCEPTED as required under the Community Safety & Policing Act; and

THAT the Board DIRECTS the Chief of Police to post this Report on the internet within 30 days of receiving the Report.

CARRIED

#### **3.5 Ontario Association of Police Service Boards – 2025 OAPSB Spring Conference – June 3-5, 2025**

Moved by Dan Houssar  
Seconded by Mandy Samwell

THAT Krupesh Shah BE AUTHORIZED to attend the June 3 to 5, 2025 OAAPSB Spring Conference being held in London, Ontario.

CARRIED

<b>4. CONSENT ITEMS</b>
-------------------------

#### **4.1 Minutes**

Moved by Dan Houssar  
Seconded by Kupresh Shah

THAT the January 23, 2025 Regular Police Services Board Minutes BE APPROVED.

CARRIED

#### **4.2 Annual Reports**

Moved by Dan Houssar  
Seconded by Kupresh Shah

THAT the following Annual Reports BE RECEIVED:



4.2.1 2024 BEAT/Outward Facing Special Constables Report

CARRIED

**4.3 Fourth Quarter Report 2024 – Public Complaints Against Police**

Moved by Dan Houssar  
Seconded by Mandy Samwell

THAT the Fourth Quarter Report 2024 - Public Complaints Against Police Report dated February 5, 2025 BE RECEIVED.

CARRIED

<b>5. NEW BUSINESS</b>
------------------------

**5.1 Chair Update on Activities on behalf of Board – (no copy)**

Chair Lovett reported on the recent PAO Conference which he and Dan Houssar attended. He noted that Krupesh Shah will be attending the upcoming Spring Conference. Board representation at these conferences is important.

**5.2 New Business Matters from Members of the Board (no copy)**

None

<b>6. RESOLUTIONS</b>
-----------------------

None

<b>7. NOTICES OF MOTION</b>
-----------------------------

None

<b>8. NEXT MEETING DATE</b>
-----------------------------

March 27, 2025

<b>9. ADJOURNMENT</b>
-----------------------

The meeting adjourned at 9:23 a.m.

The minutes of this meeting were adopted on March 27, 2025.

---

Chair

---

Executive Assistant



## BOARD REPORT

Date: March 6, 2025

To: Chair and Members  
Brantford Police Services Board

From: A/Inspector Grant Davies

Subject: 2024 Form 7 Missing Person Act Annual Report

.....

**PURPOSE:** Report as required in accordance with O. Reg 182/19 under the *Missing Persons Act, 2018*.

**BACKGROUND:** The *Missing Persons Act, 2018* requires police services to prepare a report by April 1<sup>st</sup> of each year that details all requests for records made under section 5 of the Act, '*urgent demand for records*'. This report is to be presented to the Board, who shall make it available to the public by posting it on a website on or before June 1<sup>st</sup>.

**RECOMMENDATIONS:** That the Board accept the report and make it available on a website.

In accordance with O.Reg.182/19 under the *Missing Persons Act, 2018* the contents included in this report must be prepared by April 1 of each year, and made publicly available by June 1 of each year.

## Data Collection

### Period of data collection

Start Date (yyyy/mm/dd)

2024/01/01

End Date (yyyy/mm/dd)

2024/12/31

Name of Police Force

Brantford Police Service

### Detachment Location (if applicable)

Unit Number

Street Number

344

Street Name

Elgin Street

PO Box

1116

City/Town

Brantford

Province

Ontario

Postal Code

N3T 5T3

Total Number of Urgent Demands made

16

Number of Missing Persons Investigations in which a demand was made

15

### Types of records specified in the urgent demands and total number of times that each type of record was included in the urgent demands

Records	Description	Total number of times demanded
Records containing contact information or other identifying information	ODSP Records	2
Photos, videos, or other records containing visual representation	Surveillance photos from ATM's	1
Records of telecommunications or records that contain other electronic communications information, including information about signals related to a person's location	Phone pings	6
Records of employment information		
Records of personal health information within the meaning of the <i>Personal Health Information Protection Act, 2004</i>	Medical Reords	1
Records related to services received from a service provider as defined in subsection 2(1) of the <i>Child, Youth and Family Services Act, 2017</i>		
Records that related to a student of an educational institution		
Records containing travel and accommodation information		1

Records	Description	Total number of times demanded
Records of financial information	Bank records. Grid search	4
Other records	IP address used	1



## BOARD REPORT

Date: March 18, 2025

To: Chair and Members  
Brantford Police Services Board

From: Rich Paolini  
Interim Deputy Chief

Subject: 2024 Annual Training Report

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### PURPOSE

To provide an overview of training undertaken by members of the Brantford Police Service during 2024.

### BACKGROUND

The Brantford Police Service offers various training opportunities that are delivered in a variety of formats, including in-person, remote learning, and digital formats. The 2024 training year presented unique challenges with the revocation of the *Police Services Act* (PSA) and the introduction of the new *Community Safety and Policing Act, 2019* (CSPA). While many training requirements under the new CSPA are not required until April 2025, planners and facilitators faced the challenging task of operating under one piece of legislation while preparing for the successful transition to the new Act.

The *Police Services Act* of Ontario defined training requirements for Ontario Police Services. Each year, the Brantford Police Training Section is tasked with ensuring our police officers and civilian members meet standards in all components of their required training. In addition, the service provides elective training on material that is not required under the *Police Services Act* but is deemed necessary by the Service. Elective training is managed by the Deputy Chief of Police.

## **Ontario Police College**

Under the auspices of the Ministry of the Solicitor General, the Ontario Police College (OPC) provides training to sworn and civilian police service members. All new police recruits in Ontario receive their basic training at OPC. In 2024, 12 recruits completed 12 weeks of training at the OPC, as part of Basic Constable Training.

The College also provides specialized training courses for experienced police officers in areas such as; leadership, criminal investigation, Major Case Management, and forensics. A total of 88 Brantford Police Service members (sworn and civilian) attended 123 courses at the Ontario Police College in 2024. This is up from 56 officers in 2023. The number of officers attending the OPC has steadily increased in the last three years as training returns to pre-covid levels.

Training is also provided in-house through Ontario Police College outreach. Only one OPC course was offered in-house in 2024 (8 members). This is a significant decrease from previous years and in part can be attributed to a lack of appropriate training facilities on-site due to ongoing construction at 344 Elgin Street.

Hosting Ontario Police College outreach programs offers significant benefits to the Service by way of increased BPS member attendance and fewer ancillary costs, such as lodging and training allowances. New and improved training facilities will allow the Service to once again offer outreach training.

## **Canadian Police College**

Located in Ottawa, the Canadian Police College (CPC) opened in 1976 and is the national police training school in Canada. The Government of Canada funds and administers the College through the Royal Canadian Mounted Police. The College offers educational opportunities to the Canadian and international policing community. The CPC offers courses ranging from computer crime and drug investigations to executive training. Three members of the Brantford Police Service attended four courses at the Canadian Police College in 2024.

## **Canadian Police Knowledge Network (CKPN) – Online Training**

Canada's leading provider of online training solutions for police and law enforcement personnel, develops and delivers highly effective, economical, and engaging e-learning courses to meet the needs of frontline officers. The BPS has utilized this service since April 2014. CKPN provides modules for mandatory training, which allows the Training Section to create its own courses and learning modules, depending on the specific needs of the Brantford Police Service. Our CKPN portal is now a staple component of our annual training program.

In the last calendar year, 22 members completed 28 CKPN courses. This is a significant decrease from previous years.

## **Post-Secondary Courses**

Members of the Brantford Police Service are encouraged to be life-long learners. Members wishing to enroll in a college or university level course request authorization from the Chief of Police and upon successful completion, receive reimbursement for the cost of tuition and books. Members participate in these courses on their own time.

A total of 17 members successfully completed 31 post-secondary courses in 2024.

## **In-Service Training – Block Training**

The Training Section of the Brantford Police Service is responsible for the coordination and delivery of all in-Service training. Annual Block Training is intensive training over several days and is attended by sworn members of the Service. In 2024, the following subjects were taught during the block training sessions:

- Defensive Tactics (practical and academic)
- Firearms (practical and academic)
- De-escalation
- Officer Safety
- CEW (practical and academic)
- Judgment
- Police Vehicle Operations
- Criminal Code Offences
- Provincial Offences
- Active Threat (practical and academic)
- Communication
- Use of Force Reporting

All active sworn officers and Special Constables (including Laurier Special Constables) received their required training in 2024.

## **Emergency Response Team**

The Emergency Response Team (ERT) was a containment team comprised of 14 sworn officers. As per the PSA, containment teams must train at a minimum of once a month. The Brantford Police Service ERT trained on a weekly basis. All members demonstrated proficiency in the use of assigned specialized weapons systems during a semi- annual re-qualification.

In July 2024, the ERT transitioned from a containment team to a tactical team. This transition granted the Team additional authorities and responsibilities. The transition was necessary to ensure that the Brantford Police Service can provide the best policing services possible. In 2024, all ERT members trained and re-certified in all areas as required by legislation.



In 2024, Police Services in Ontario were required by the *Police Services Act* to ensure that their members successfully complete the required training accredited by the Ministry relating to the functions they perform. The Brantford Police Service training program was in accordance with the *Police Services Act*. The Brantford Police Service is well positioned to meet the training needs of its members and the mandatory requirements set out in the *Community Safety and Policing Act* and its regulations in 2025.

## **RECOMMENDATION**

Receive the 2024 Annual Training Report.