

**BRANTFORD POLICE SERVICES BOARD
MINUTES
THURSDAY, JUNE 13, 2024 – 9:00 A.M.
BOARDROOM, 344 ELGIN STREET, BRANTFORD**

Councillor Mandy Samwell, Vice-Chair, in the Chair

ROLL CALL

PRESENT: Councillor Mandy Samwell
Allan Lovett
Dan Houssar
Krupesh Shah

REGRETS: Councillor Greg Martin

ALSO PRESENT: Interim Chief Jason Saunders
Interim Deputy Chief Rich Paolini
Police Staff – Insp. G. Davies, Acting Insp. M. Sciberras, Acting Insp. K. Tollar, R. Matthews-Osmond, T. Fischer
Virginia Kershaw, Executive Assistant

1. PRESENTATIONS/DELEGATIONS

None

2. DECLARATIONS OF CONFLICT OF INTEREST

None

3. ITEMS FOR CONSIDERATION

Item 3.1, 3.2 and 3.3 were separated for discussion purposes prior to calling the vote on all Items for Consideration and Consent Items.

3.1 Issues Update – Interim Deputy Chief Paolini
Attached (1) Report

Interim Deputy Chief Paolini addressed the Board and provided his report.

3.1.1 Special Constables

Moved by D. Houssar
Seconded by K. Shah

THAT the report from Interim Deputy Chief Paolini dated June 3, 2024 regarding Special Constables BE RECEIVED.

CARRIED

3.2 Issues Update – Interim Chief Saunders
Attached (2) Reports

Interim Chief Saunders addressed the Board and provided his reports.

3.2.1 Park Patrollers (Special Constables)

Moved by D. Houssar
Seconded by K. Shah

THAT the report from Interim Chief Saunders dated May 28, 2024 regarding Park Patrollers (Special Constables) BE RECEIVED.

CARRIED

3.2.2 Gas Drive Off Legislation – Bill 88

Moved by D. Houssar
Seconded by K. Shah

THAT the report from Interim Chief Saunders dated May 27, 2024 regarding Gas Drive Off Legislation – Bill 88 BE RECEIVED; and

THAT the Brantford Police Services Board REQUEST that the Brantford City Council pass a resolution requesting that the amendments under Bill 88 be applicable within the City of Brantford.

CARRIED

3.3 Financial Reports

Moved by D. Houssar
Seconded by K. Shah

THAT the following Financial Reports dated June 13, 2024 BE RECEIVED:

- Auction Proceeds Trust Account – as at May 31, 2024;
- Police Seized Currency Trust account – as at May 31, 2024;
- Budget Variance Report – as at May 31, 2024;
- Monthly Overtime Report - December 2023 to April 2024

CARRIED

3.4 Leased Vehicles Buy-Out

Moved by D. Houssar
Seconded by K. Shah

THAT the report from Inspector Bell-Samson dated June 3, 2024 regarding Leased Vehicles Buy-Out BE RECEIVED; and

THAT Staff BE AUTHORIZED to utilize funding from the Police Reserves to buy-out (8) leases on the 2020 patrol vehicles.

CARRIED

3.5 Certificate of Appointment as a Brantford Police Service Special Constable

Moved by D. Houssar
Seconded by K. Shah

THAT the Certificate of Appointment and Application for Appointment as a Brantford Police Service Special Constable Form pursuant to provisions of Section 92 of the Community Safety & Police Act BE APPROVED and included in the Board's Policy Manual.

CARRIED

**3.6 Auction Proceeds Account - Request for Funds – CAA Safety Patrol Program
(Annual request)**

Moved by D. Houssar
Seconded by K. Shah

THAT the Brantford Police Services Board approves the transfer of \$1500 (4 - \$375 awards) from the Auction Fund Account to the Special Projects Account #132016 to provide a donation to the CAA Safety Patrol Program – (4) Awards for Brantford's Patrollers of the Year Recipients.

CARRIED

3.7 CAPG – 35th Annual Canadian Association of Police Governance Conference – August 8 to 11, 2024 Halifax, Nova Scotia (Authorization of Board required for member to attend as per Brantford Police Services Board Policy #94-01) (no copy – confirmation of email approval)

Moved by D. Houssar
Seconded by K. Shah

THAT Board Members - Dan Houssar and Krupesh Shah BE AUTHORIZED to attend the August 8 to 11, 2024 CAPG 35th Annual Conference being held in Halifax, Nova Scotia.

CARRIED

4. CONSENT ITEMS

4.1 Minutes

Moved by D. Houssar
Seconded by K. Shah

THAT the May 9, 2024 Regular Police Services Board Minutes BE APPROVED.

CARRIED

4.2 Information Items

Moved by D. Houssar
Seconded by K. Shah

THAT the following Information Items BE RECEIVED:

- 4.2.1 All Chiefs Memo 24-0039 – May 16, 2024 Bulletin – Special Constables Training
- 4.2.2 Letter dated May 8, 2024 from Ministry of Solicitor General regarding Application to become Authorized Special Constable Employer

CARRIED

5. NEW BUSINESS

5.1 Chair Update on Activities on behalf of Board – (no copy)

**5.1.1 Safer Public Spaces – A No-Tolerance Approach to Open Air Illicit Drug Use
(Weblink - Safer Public Spaces - Peterborough Police)**

Moved by D. Houssar
Seconded by K. Shah

THAT Staff BE REQUESTED to investigate the Safer Public Spaces – A No-Tolerance Approach to Open Air Illicit Drug Use Program implemented by the Peterborough Police Service; and

THAT Staff PROVIDE a Report back to the Board on whether this could be implemented for Brantford.

CARRIED

5.2 Police Station Task Force Update – Interim Deputy Chief Paolini

Interim Chief Paolini provided an update on the Police Station Expansion Project, noting that fencing has been erected on site with excavation expected to commence shortly. Police Staff, City Staff and Contractor will be meeting bi-weekly to ensure the project remains on track. Staff will provide a Ghant Chart to the Board members on the progress of the project.

5.3 New Business Matters from Members of the Board (no copy)

None

6. RESOLUTIONS

None

7. NOTICES OF MOTION

None

8. NEXT MEETING DATE

Thursday, September 12, 2024

9. ADJOURNMENT

The meeting adjourned at 9:14 a.m.

The minutes of this meeting were adopted on September 12, 2024.


Chair


Executive Assistant