

**BRANTFORD POLICE SERVICES BOARD
SPECIAL BOARD MEETING MINUTES
TUESDAY, MARCH 2, 2021 – 8:30 a.m.
TRAINING ROOM- 344 ELGIN STREET, BRANTFORD**

Mark Littell in the Chair

ROLL CALL

PRESENT: Mark Littell, Chair
Councillor Greg Martin, Vice-Chair
Mayor Kevin Davis
Tammy Bonner
Karen George

ALSO PRESENT: Chief Rob Davis
Deputy Chief Jason Saunders
Virginia Kershaw, Executive Assistant

1. PRESENTATIONS/DELEGATIONS

None

2. DECLARATIONS OF CONFLICT OF INTEREST
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None

3. ITEMS FOR CONSIDERATION

3.1 2021 Budget Submission – Review (no copy)

Brantford City Council at its meeting held February 23, 2021 passed a resolution respectfully referring the previously submitted 2021 Police Service budget back to the Board for further review with a view of finding additional costs savings.

Members of the Budget Sub-Committee met with Chief and Deputy Chief last week to perform a review of the budget and provided the following details of the review including additional grant monies being received, adjustment to record check revenue, savings on gasoline based on 2020 actuals, lower costs for Adult School Crossing Guards and reduction in training due to COVID. The adjustments have provided for a lowered 2021 budget figures from 10.63% to 8.87% increase overall.

Chief Davis noted that the 10 sworn officers being hired are not in addition to force but are being hired to help fill in the gaps of many officers currently off on WSIB. The funding formula is not straightforward to administer when staff go onto WSIB and there are many variables involved. The request for (6) Special Constables has been removed from the 2021 budget request and will be reviewed for 2022.

Moved by Tammy Bonner
Seconded by Councillor Martin

THAT the previous budget recommendation passed by the Police Services Board at its meeting held on January 14, 2012 BE RESINDED; and

THAT the following updated budget recommendation BE APPROVED and submitted to City Council for approval:

THAT the Brantford Police Services Board APPROVES the amended 2021 Operating Budget of \$39,054,737, a 8.87% increase over the 2020 Operating Budget, including the following Unmet Needs:

1. 1 FTE – Chief Financial Officer (2021 Net Cost - \$132,430);
2. 1 FTE – IT Technician (2021 Net Cost - \$52,021);
3. 1 FTE – Police Clothes Constable (PAFU) (2021 Net Cost - \$97,451).
5. 4 FTE – Communicators (2021 Net Cost - \$219,380);
6. 5 FTE – 4th Class Police Constables – May 1st (2021 Net Cost - \$316,690);
7. 5FTE – 4th Class Police Constables – September 2021 (2021 Net Cost - \$145,670)
8. Conversion of Part-Time Human Resources Generalist to Full-Time (2021 Net Cost - \$2,088).

CARRIED

4. ADJOURNMENT

The meeting adjourned at 8:54 a.m.

The minutes of this meeting were adopted on March 11, 2021.



Chair



Executive Assistant