

**BRANTFORD POLICE SERVICES BOARD
MINUTES
THURSDAY, SEPTEMBER 14, 2023 – 9:00 A.M.
BOARDROOM, 344 ELGIN STREET, BRANTFORD**

Councillor Mandy Samwell, Vice-Chair in the Chair

ROLL CALL

PRESENT: Councillor Mandy Samwell, Vice-Chair
Dan Houssar
Allan Lovett
Krupesh Shah

REGRETS: Councillor Greg Martin

ALSO PRESENT: Chief Rob Davis
Deputy Chief Jason Saunders
Tareq El-Ahmed, CFO
David Tilley, Zone 4 Advisor, Ministry of Solicitor General
Inspector K. Bell-Samson, Inspector R. Paolini
Virginia Kershaw, Executive Assistant

1. PRESENTATIONS/DELEGATIONS

Chief Rob Davis provided information to the Board on the recently created Organization Change & Development Section, which encompasses training, recruiting and auxiliary. Pat Dietrich has been selected for the Sergeant position which will oversee this Section. Members of the Service and Sgt. Dietrich's family were in attendance to observe the badging ceremony. The Board thanked him for his dedication to the Service.

2. DECLARATIONS OF CONFLICT OF INTEREST

None

3. ITEMS FOR CONSIDERATION

Items 3.1, 3.2 and 3.4 were separated for discussion purposes prior to calling the vote on all Items for Consideration and Consent Items.

3.1 Issues Update – Deputy Chief Saunders
Attached (5) Reports

Deputy Chief Saunders provided his updates on Police Service matters including shooting range lead contamination report, 5 year statistical analysis report, LiveScan replacement, donation request for memorial tree and managed services radio microwave contract.

3.1.1 Shooting Range Lead Contamination Report

Moved by D. Houssar
Seconded by K. Shah

THAT the report from Deputy Chief Saunders regarding Shooting Range Lead Contamination Report dated August 15, 2023 BE RECEIVED.

CARRIED

3.1.2 5 Year Statistical Analysis Report (2018-2022)

Moved by D. Houssar
Seconded by K. Shah

THAT the report from Deputy Chief Saunders regarding 5 Year Statistical Analysis Report (2018-2022) dated June 8, 2023 BE RECEIVED.

CARRIED

3.1.3 LiveScan Replacement

Moved by A. Lovett
Seconded by K. Shah

THAT the report from Deputy Chief Saunders regarding Live Scan Replacement dated September 7, 2023 BE RECEIVED; and

THAT Staff BE DIRECTED to transfer \$231,769.94 from the Next Generation 911 (NG911) Capital Project to a LiveScan Replacement Project for the purchase of (3) LiveScan Devices and the purchase of LiveScan hardware BE APPROVED for 2023.

CARRIED

The original motion in the Report was updated to include costs for (3) LiveScan replacement devices.

**3.1.4 Auction Proceeds Account – Donation Consideration –
Memorial Tree Planting for Mary Hammond in Mohawk Park**

Moved by A. Lovett
Seconded by D. Houssar

THAT the Brantford Police Services Board approves the transfer of \$600 from the Auction Fund Account to the Special Projects Account #132016 to

provide a donation towards a Memorial Tree Planting for Mary Hammond in Mohawk Park.

CARRIED

3.1.5 Managed Services Radio Microwave Contract

Moved by D. Houssar
Seconded by K. Shah

THAT the report from Deputy Chief Saunders regarding Managed Services Radio Microwave Contract dated September 11, 2023 BE RECEIVED; and

THAT Staff BE AUTHORIZED to enter into a 5 year contract renewal with BearCom for the managed services of the microwave system.

CARRIED

3.2 Issues Update – Chief Davis
Attached (1) Chief's Update Report

Chief Davis provided his update on Police Service matters including introduction of new CFO, Tareq El-Ahmed, and new Corporate Communications Officer Jason Harnett, Grand Erie District School Board & Officers in Schools Update, organizational chart and realignment (deferred to October meeting), recruiting update, OPC Basic Constable Training (BCT) seats, invite for ride-along and range day for Board members, disclosures and monetary contributions toward Brantford Police Association – Retirement Event and A.B.L.E. 31st Scholarship Awards Event.

Recommendation

Moved by D. Houssar
Seconded by K. Shah

THAT the Chief's Public Session Update Reports detailed at the September 14, 2023 Meeting BE RECEIVED.

CARRIED

Donation Requests

Moved by A. Lovett
Seconded by D. Houssar

THAT the Brantford Police Services Board approves the transfer of \$1500. from the Auction Fund Account to the Special Projects Account #132016 to purchase a table of 10 guests at the Association of Black Law Enforcers

(A.B.L.E.) 31st Scholarship Awards Gala being held November 4th, 2023 in Concord.

CARRIED

Moved by D. Houssar
Seconded by A. Lovett

THAT the Brantford Police Services Board approves the transfer of \$750. from the Auction Fund Account to the Special Projects Account #132016 to provide a donation towards the Brantford Police Association – Retirement Banquet being held on October 27, 2023.

CARRIED

3.3 Tower Relocation Project

(Confirmation of recommendation previously circulated by email to Board members on August 16, 2023)

Moved by D. Houssar
Seconded by K. Shah

THAT the Board APPROVES the issuance of a Purchase Order to Nabatech to facilitate the removal / demolition work of the Radio Tower.

CARRIED

3.4 Auction Proceeds Account - Request for Funds – 2023 Law Enforcement Torch Run for Special Olympics / Sept. 12, 2023 (\$1,000 donated in 2022)

Moved by A. Lovett
Seconded by D. Houssar

THAT the Brantford Police Services Board approves the transfer of \$1000. from the Auction Fund Account to the Special Projects Account #132016 to provide a donation to the 2023 Law Enforcement Torch Run for Special Olympics held on Sept. 12, 2023.

CARRIED

4. CONSENT ITEMS

4.1 Minutes

Moved by D. Houssar
Seconded by K. Shah

THAT the June 8, 2023 Regular Police Services Board Minutes BE APPROVED.

CARRIED

4.2 Quarterly Financial Reports

Moved by D. Houssar
Seconded by K. Shah

THAT the following Quarterly Financial Reports BE RECEIVED:

A. January to June 2023 Budget Update – Actual vs Budget Summary.

CARRIED

4.3 Information Items

Moved by D. Houssar
Seconded by K. Shah

THAT the following Information Items BE RECEIVED:

- 4.3.1** Letter from Ministry of Solicitor General dated July 17, 2023 regarding inspection under *Police Services Act* relating to Public Order Unit.
- 4.3.2** Legislative review of Police Record Checks Reform Act, 2015 Five Year Review : Consultation Paper from Ministry of Solicitor General.
- 4.3.3** City Council Resolution dated June 27, 2023 – 2024-2027 Budget Strategy.
- 4.3.4** Letter from Ministry of Solicitor General dated August 4, 2023 regarding Posting of Proposed Regulations under the *Community Safety and Policing Act, 2019*.
- 4.3.5** Letter from Ontario Police Arbitration Commission dated August 11, 2023 regarding OPAC willingness to engage in consensual labour relation discussions.
- 4.3.6** Letter from Office of the Independent Police Review (OIPRD) dated August 17, 2023 regarding Notifications Update on Knock and Announce Rule (Dynamic Entries).
- 4.3.7** Police Association of Ontario – Community Safety & Policing Act Summit Conference – February 27/28, 2024.
- 4.3.8** Strategy Corp: Strategic Plan Kick-Off – July 2023.
- 4.3.9** Strategy Corp: Strategic Plan Status Update Report – September 8, 2023

CARRIED

5. NEW BUSINESS

5.1 Chair Update on Activities on behalf of Board – (no copy)

Vice-Chair Mandy Samwell requested an update from Staff on the Pilot Project that was approved by the Board to install adult crossing guards at the following (3) locations – Princess Elizabeth School and Varadi/Francis and Francis/Brier/White Oaks. Chief Davis indicated that he would follow-up on this question and report back to the Board.

5.2 Police Station Task Force Update – Councillor Samwell (no copy)

Deputy Chief Saunders provided an update on the progress of the renovation project for the Police Station.

5.3 New Business Matters from Members of the Board (no copy)

5.3.1 A. Lovett questions/request for updates

Mr. A. Lovett noted that his question surrounding police placement in the school system has been addressed within the Chief's Report

Mr. A. Lovett questioned the practice of exit interviews from departing employees noting that rarely are they done. Chief Davis noted that he would check with his counterparts to determine their rate of success with exit interviews and report back to the Board.

6. RESOLUTIONS

None

7. NOTICES OF MOTION

None

8. NEXT MEETING DATE

Thursday, October 12, 2023 – 9 a.m.

9. ADJOURNMENT

The meeting adjourned at 10:11 a.m.

The minutes of this meeting were adopted on October 12, 2023.



Chair



Executive Assistant