

**BRANTFORD POLICE SERVICES BOARD  
MINUTES  
THURSDAY, DECEMBER 8, 2022 – 9:00 A.M.  
BOARDROOM, 344 ELGIN STREET, BRANTFORD**

Mark Littell in the Chair

**ROLL CALL**

**PRESENT:** Mark Littell, Chair  
Tammy Bonner  
Councillor Mandy Samwell  
Karen George  
Councillor Greg Martin, Vice-Chair (9:10 a.m.)

**ALSO PRESENT:** Chief Rob Davis  
Deputy Chief Jason Saunders  
Kamran Ali, CFO  
David Tilley, Zone 4 Advisor, Ministry of Solicitor General  
Inspector Bell-Samson, Inspector Kevin Reeder, Acting  
Inspector Keith Tollar, Inspector Rich Paolini  
Virginia Kershaw, Executive Assistant

Councillor Mandy Samwell was welcomed to the Board as the new City Councillor appointment.

**1. PRESENTATIONS/DELEGATIONS**

None

**2. DECLARATIONS OF CONFLICT OF INTEREST**

None

**3. ITEMS FOR CONSIDERATION**

Items 3.1 and 4.3.2 were separated for discussion purposes prior to calling the vote on all Items for Consideration and Consent Items.

**3.1 Issues Update – Chief Davis / Deputy Chief Saunders**

Attached (if applicable): (1) Chief Update Report (2) Deputy Chief Update Report

Deputy Chief Saunders provided his update on Police Services matters including statistical information relating to loud & modified vehicles, calls for service by time of day, Ontario Police College training, hybrid cruisers and charitable events. A copy of the Deputy's report is included in the original minute file folder.

Chief Davis provided his update on Police Services matters including Use of Force Report presentation, Downtown Outward Facing Special Constables presentation and update, recent Badge presentations to Special Constables - Court, resolution requests regarding use of modernized financial best practices and multi-year budgeting and chief's discretion to hire when employee is off on WSIB for 6 months plus a day, policy update for paid military leave for reservists and a MET-Scan update. A copy of the Chiefs' report is included in the original minute file folder.

A copy of the powerpoint presentation on the Use of Force Report is included in the original minute file folder. The Downtown Outward Facing Special Constables provided a brief overview of the activities in the downtown, including a powerpoint presentation on the unit.

### **Financial Support Resolution**

Moved by T. Bonner  
Seconded by K. George

THAT the Brantford Police Services Board APPROVES the use of same financial practices as the City of Brantford to facilitate multi-year budgeting and financial process efficiencies.

**CARRIED**

## **4. CONSENT ITEMS**

### **4.1 Minutes**

Moved by K. George  
Seconded by Councillor Samwell

THAT the November 10, 2022 Regular Police Services Board Minutes and the November 23, 2022 Special Police Services Board Minutes BE APPROVED.

**CARRIED**

### **4.2 2023 Police Services Board Meeting Dates (no copy)**

Moved by K. George  
Seconded by Councillor Samwell

THAT the proposed 2023 Board Meeting dates BE APPROVED:

Thursday, January 12, 2023  
Thursday, February 9, 2023  
Thursday, March 9, 2023

Thursday, April 13, 2023  
Thursday, May 11, 2023  
Thursday, June 8, 2023  
(July and August – Call of Chair)  
Thursday, September 14, 2023  
Thursday, October 12, 2023  
Thursday, November 9, 2023  
Thursday, December 14, 2023

Regular Public Board meetings will commence at 9:00 a.m., immediately followed by In-Camera Board meetings in the Boardroom at the Brantford Police Station, 344 Elgin Street, Brantford.

**CARRIED**

#### **4.3 Annual Reports**

Moved by K. George  
Seconded by Councillor Samwell

THAT the following Annual Reports BE RECEIVED:

- 4.3.1 Park Patrol Annual Report – 2022**
- 4.3.2 Adult School Crossing Guard Location Review – 2022**
- 4.3.3 2021 Use of Force Report**

**CARRIED**

#### **4.4 Information Items**

Moved by K. George  
Seconded by Councillor Samwell

THAT the following Information Items BE RECEIVED:

- 4.4.1 Council Resolution – Council Appointments to Brantford Police Services Board (November 23, 2022)**

**CARRIED**

<b>5. NEW BUSINESS</b>
------------------------

#### **5.1 Chair Update on Activities on behalf of Board – M. Littell (no copy)**

None

**5.2 Police Station Task Force Update – Councillor Martin (no copy)**

None

**6. RESOLUTIONS**

None

**7. NOTICES OF MOTION**

None

**8. NEXT MEETING DATE**

Thursday, January 12, 2023 – 9 a.m.

**9. ADJOURNMENT**

Moved by K. George  
Seconded by Councillor Samwell

THAT the Board meeting BE RECESSED (10:08 a.m.) to allow for the In-Camera portion of the Board meeting to occur.

CARRIED

The Board resumed in Open Session at (11:20 a.m.) and made the following resolutions.

**Reservist Leave – Procedure of the Brantford Police Service**

Moved by Councillor Samwell  
Seconded by T. Bonner

THAT the Brantford Police Services Board SUPPORTS the Reservist Leave Procedure document presented by Chief Davis at its meeting held on December 8, 2022.

CARRIED

**Backfilling of Positions**

Moved by K. George  
Seconded by Councillor Samwell

THAT the Brantford Police Services Board AUTHORIZES the Police Chief, at his discretion, to backfill positions of officers absent for at least 6 months plus one day, over and above the authorized strength and complement of Brantford Police Services force.

CARRIED

**2022 Surplus**


Moved by K. George  
Seconded by T. Bonner


THAT the Brantford Police Services Board APPROVE the transferring of any 2022 budget surplus monies to the 2023 Police Service Operating Budget.

CARRIED

The meeting adjourned at 11:25 a.m.

The minutes of this meeting were adopted on January 19, 2023.

  
\_\_\_\_\_  
Chair

  
\_\_\_\_\_  
Executive Assistant