

**BRANTFORD POLICE SERVICES BOARD  
MINUTES  
THURSDAY, FEBRUARY 8, 2024 – 9:00 A.M.  
BOARDROOM, 344 ELGIN STREET, BRANTFORD**

Councillor Martin in the Chair

<b>ROLL CALL</b>
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**PRESENT:** Councillor Greg Martin  
Councillor Mandy Samwell  
Allan Lovett  
Dan Houssar  
Krupesh Shah

**ALSO PRESENT:** Chief Rob Davis  
Deputy Chief Jason Saunders  
Tareq El-Ahmed, CFO  
Inspector Kevin Reeder, Inspector Rich Paolini  
R. Matthews-Osmond, Communications Manager; A. Lin, Accounting Supervisor  
Virginia Kershaw, Executive Assistant

<b>1. PRESENTATIONS/DELEGATIONS</b>
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**1.1 Mark Baxter, President, Police Association of Ontario**  
Presentation – Police Association of Ontario

M. Baxter, President of Police Association of Ontario addressed the Board and provided a PowerPoint presentation on the role of the Police Association of Ontario in Policing. A copy of the presentation made is included in the original record files.

**1.2 BPS Hate/BIAS Motivated Crime & Propaganda Trends (2017-2023)**  
Presenter – Det. Constable Corey Clarysse

Det. Constable C. Clarysee addressed the Board and provided a PowerPoint presentation on BPS Hate/BIAS Motivated Crime & Propaganda Trends. A copy of the presentation made is included in the original record files.

<b>2. DECLARATIONS OF CONFLICT OF INTEREST</b>
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None

<b>3. ITEMS FOR CONSIDERATION</b>
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Item 3.1, 3.2, 3.3 and. 3.4 were separated for discussion purposes prior to calling the vote on all Items for Consideration and Consent Items.

**3.4 Mayor's Budget - 2024 Operating Budget**

Note from City Treasurer: The 2024 Operating Budget has now been set by the Mayor at \$48,556,491.

Board members were advised that the Mayor has set the 2024 Operating Budget, allocating \$48,556,491 to the Brantford Police Service budget. Concerns were raised with the additional cut to the budget, as City Council have added additional funds for a supervisor for the Adult School Crossing Guard unit which is not necessary as the ASCG comes with a supervisor and are self-sufficient.

Chair Martin noted that the Mayor is agreeable to having the Adult School Crossing Guard business unit remain with BPS, and not transferring to the City which then puts the budget figures back at the \$49.33 million budget (as noted at the January 26, 2024 Special Board meeting)

Moved by A. Lovett

Seconded by Councillor Samwell

THAT the Council Representatives from the Brantford Police Services Board BE REQUESTED to bring forward a resolution to City Council amending the Mayor's 2024 Operating Budget – Brantford Police Services, which will:

- A. Transfer the City budget allocation for Adult School Crossing Guard services back to the Police budget.

**CARRIED**

Clarification of budget impacts relating to proposed staffing requests were reviewed by Staff for members of the Board. It was noted that the Board, with Staff guidance, needs to find efficiencies to make up the shortfall of the budget monies, including looking at various accounts to find savings. The Chief circulated a memo regarding the Board's obligation under the Police Services Act and how the Board could refer the Mayor's budget to the Ontario Civilian Police Commission pursuant to Section 39(5) of the Act. The Board reviewed the budget to find efficiencies and directed Staff to make the following adjustments to the 2024 Operating budget.

Moved by Councillor Samwell

Seconded by K. Shah

THAT Staff BE DIRECTED to remove the budget line item for IT Senior Programmer Position not filled in 2023 – for a savings of \$137K.

**CARRIED**

Moved by A. Lovett

Seconded by D. Houssar

THAT Staff BE DIRECTED to remove the budget line item for Constable/Training Officer Position not filled in 2023 – for a savings of \$112K

**CARRIED**

Moved by A. Lovett  
Seconded by D. Houssar

THAT Staff BE DIRECTED to remove \$100K out of overtime budget line.

**CARRIED**

Moved by A. Lovett  
Seconded by D. Houssar

THAT Staff BE DIRECTED to increase revenue for the Report Fees Income Budget Line by \$40K.

**CARRIED**

Moved by A. Lovett  
Seconded by Councillor Samwell

THAT Staff BE DIRECTED to adjust wage and benefits budget lines for these unfilled positions (3 Digital Disclosure Specialists, 1 Corporate Communication and 1 Policy Analyst/Training Admin Support) to provide for hire dates of March 1, 2024 for a total budget savings of \$40K.

**CARRIED**

Moved by A. Lovett  
Seconded by K. Shah

THAT Staff BE DIRECTED to remove \$6K out of Landscaping budget line and \$20K from Gasoline budget line.

**CARRIED**

Moved by D. Houssar  
Seconded by K. Shah

THAT Staff BE DIRECTED to increase revenue for the Recoveries Budget Line by \$25K in anticipation of cost recovery related to the 2022 Ottawa Deployment.

**CARRIED**

Budget changes noted above result in approximately \$160,000 shortfall for the 2024 Operating Budget for the Brantford Police Services. The Board was supportive of the Council representatives requesting that the Mayor make a slight adjustment to his budget to cover this minor shortfall.

Moved by A. Lovett  
Seconded by K. Shah

THAT the Council Representatives from the Brantford Police Services Board BE REQUESTED to bring forward a resolution to City Council amending the Mayor's 2024 Operating Budget – Brantford Police Services, which will:

- B. Increase the Police budget by an additional allocation of \$157,717 for a total budget of \$49,491,606 to allow for the Board to provide adequate and effective Policing for the community.

**CARRIED**

### **3.1 Issues Update – Deputy Chief Saunders**

Deputy Chief Saunders provided his updates on Police Service matters – utilizing seized ammunition for training, drafting an athlete for the 2024 Spring Special Olympics Games and Monthly Statistical Report for January 2024.

#### **3.1.1 Utilizing Seized Ammunition for Training**

Moved by Councillor Samwell  
Seconded by Dan Houssar

THAT the Service BE AUTHORIZED to utilize ammunition seized under Incident #24-1040 for training purposes and shall confirm that all ammunition seized is utilized or properly destroyed.

**CARRIED**

#### **3.1.2 Drafting an Athlete for the 2024 Spring Special Olympics Games**

Moved by Councillor Samwell  
Seconded by Dan Houssar

THAT the report from Deputy Chief Saunders be received, and that the Board APPROVE a donation of \$250.00 from the Auction Fund Account to the Special Projects Account #132016 to draft an athlete through the Waterloo Regional Police for the 2024 Spring Special Olympics Games.

**CARRIED**

#### **3.1.3 Monthly Statistical Report – January 2024**

Moved by Councillor Samwell  
Seconded by Dan Houssar

THAT the report from Deputy Chief Saunders regarding Monthly Statistical Report – January 2024 dated February 5, 2024 BE RECEIVED.

**CARRIED**

### **3.2 Issues Update – Chief Davis**

Chief Davis provided his update on Police Service matters including an update on the staffing levels in the Service and deployment for truck convoy and a long-term secondment. A copy of the Chiefs Update Report is included in the original minute file folder.

#### Recommendation

Moved by Councillor Samwell  
Seconded by Dan Houssar

THAT the Chief's Public Session Update Reports detailed at the February 8, 2024 Meeting BE RECEIVED.

**CARRIED**

### **3.3 2022 Ottawa Deployment for Truck Convoy**

Chief Davis circulated a memo on the costs relating to the 2022 Ottawa Deployment for Truck Convoy. The Chief advised that this decision to send officers to the Truck Convoy was an operational decision and resulted in approximately \$51K in costs for the Service. It was unprecedented times in Canadian history and the political climate at that time was volatile. Chief Davis has spoken to the OPP Commissioner to ask about cost recovery funds that may be available to BPS for reimbursement of our costs, which have seemingly fallen through the cracks, likely due to the small contingent of officers sent. Cost recovery will be sought once documents are received by the OPP Commissioner.

Moved by A. Lovett  
Seconded by D. Houssar

THAT the report of Chief Davis dated February 8, 2024 relating to February 2022 Operational Ottawa Deployment/Ottawa Deployment Cost Recovery BE RECEIVED.

**CARRIED**

### **3.5 Ontario Association of Police Services Boards – 2024 Membership**

Moved by Councillor Samwell  
Seconded by Dan Houssar

THAT the Brantford Police Services Board RENEW their membership for 2024 in the Ontario Association of Police Services Board (OAPSB), at a cost of \$6,468.65 (\$5724.47 + \$744.18 HST).

**CARRIED**

<b>4. CONSENT ITEMS</b>
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**4.1 Minutes**

Moved by Councillor Samwell  
Seconded by Dan Houssar

THAT the January 11, 2024 Regular Police Services Board Minutes and the January 26, 2024 Special Police Services Board Minutes BE APPROVED.

CARRIED

**4.2 Annual Reports**

Moved by Councillor Samwell  
Seconded by Dan Houssar

THAT the following Annual Reports BE RECEIVED:

- 4.2.1 2023 Collection of Identifying Information Annual Report
- 4.2.2 2023 Auxiliary Unit Annual Report

CARRIED

**4.3 Quarterly Financial Reports**

Moved by Councillor Samwell  
Seconded by Dan Houssar

THAT the following Quarterly Financial Reports BE RECEIVED:

- 4.3.1 Operating Actual to Budget Report as at December 31, 2023;
- 4.3.2 Auction Proceeds Trust Account Report as of December 31, 2023.
- 4.3.3 Police Seized Currency Trust Account as of December 31, 2023.

CARRIED

**4.4 Information Items**

Moved by Councillor Samwell  
Seconded by Dan Houssar

THAT the following Information Items BE RECEIVED:

- 4.4.1 All Chiefs Memo 24-005 – January 26, 2024 Bulletin – New Mandatory On-Line Training for the Public Safety Sector

- 4.4.2 Letter from Muslim Association of Brantford dated January 24, 2024 regarding Training Program

CARRIED

**5. NEW BUSINESS**

**5.1 Chair Update on Activities on behalf of Board – (no copy)**

None

**5.2 Police Station Task Force Update – Councillor Samwell (no copy)**

The pre-qualified contractors for the project have been through the building recently. Final bids for the project will be received by end of February 2024.

**5.3 New Business Matters from Members of the Board (no copy)**

None

**6. RESOLUTIONS**

None

**7. NOTICES OF MOTION**

None


**8. NEXT MEETING DATE**

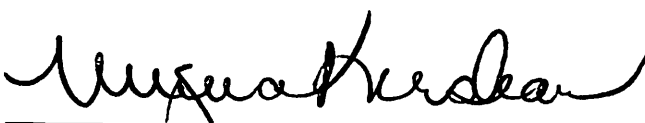
Thursday, March 14, 2024

**9. ADJOURNMENT**

The meeting adjourned at 11:00 a.m.

The minutes of this meeting were adopted on March 14, 2024.

  
Chair

  
Executive Assistant