

**BRANTFORD POLICE SERVICES BOARD  
MINUTES  
THURSDAY, OCTOBER 12, 2023 – 9:03 A.M.  
BOARDROOM, 344 ELGIN STREET, BRANTFORD**

Councillor Greg Martin in the Chair

**ROLL CALL**

**PRESENT:** Councillor Greg Maritn, Chair  
Councillor Mandy Samwell, Vice-Chair  
Allan Lovett  
Krupesh Shah

**REGRETS:** Dan Houssar

**ALSO PRESENT:** Chief Rob Davis  
Deputy Chief Jason Saunders  
Tareq El-Ahmed, CFO  
David Tilley, Zone 4 Advisor, Ministry of Solicitor General  
Inspector R. Paolini  
Virginia Kershaw, Executive Assistant

**1. PRESENTATIONS/DELEGATIONS**

Police Exemplary Service Medals for 20 Years of Service were presented to the following members of Brantford Police Service, who were thanked for their long standing service.

**1.1 Presentation of Police Exemplary Service Medals**

20 Years of Service Medals

- Sergeant Jordy Schmutz
- Acting Sergeant Balbir Singh

**2. DECLARATIONS OF CONFLICT OF INTEREST**

None

**3. ITEMS FOR CONSIDERATION**

Items 3.1, 3.2, 3.3 and 3.4 were separated for discussion purposes prior to calling the vote on all Items for Consideration and Consent Items.

**3.1 Issues Update – Deputy Chief Saunders**  
Attached (3) Reports

Deputy Chief Saunders provided his updates on Police Service matters including monthly statistical report for September; call response times and renewal of secured towing contract.

**3.1.1 Monthly Statistical Report – September 2023**

Moved by Councillor Samwell  
Seconded by A. Lovett

THAT the report from Deputy Chief Saunders regarding Monthly Statistical Report – September 2023 dated October 2, 2023 BE RECEIVED.

CARRIED

**3.1.2 Call Response Times**

Moved by Councillor Samwell  
Seconded by A. Lovett

THAT the report from Deputy Chief Saunders regarding Call Response Times dated October 2, 2023 BE RECEIVED.

CARRIED

**3.1.3 Renewal of Secured Towing Contract**

Moved by Councillor Samwell  
Seconded by A. Lovett

THAT the report from Deputy Chief Saunders regarding Renewal of Secured Towing Contract dated September 25, 2023 BE RECEIVED; and

THAT the Secured Tow Contract BE EXTENDED with Ken's Towing for a (2) year period ending January 1, 2026.

CARRIED

Deputy Chief Saunders indicated that there was an error in the report and advised that the increase is 6.8% over the life of the extended contract and not annually.

**3.2 Issues Update – Chief Davis**  
Attached (1) Chief's Update Report

Chief Davis provided his update on Police Service matters including crossing guard hiring update, Basic Constable Training (BCT) seats at Ontario Police College, recruiting update, National Day of Truth & Reconciliation, Police Resource Outreach Supporting Education (PROSE) and inclusive language in education

training. Multi-agency emergency exercise was held recently at the former Victoria School which was beneficial for all members.

Recommendation

Moved by Councillor Samwell  
Seconded by A. Lovett

THAT the Chief's Public Session Update Reports detailed at the October 12, 2023 Meeting BE RECEIVED.

CARRIED

**3.3. 2024-2033 Capital Budget Submission**

Chief Davis, Deputy Chief Saunders and CFO Tareq El-Ahmed addressed the Board and gave a presentation on the 2024-2033 Capital Budget Submission. Questions on fleet maintenance, licencing, PC life cycle program and the removal of Taser/Axon equipment from the capital budget to the operating budget because it is a leasing arrangement were answered.

Moved by A. Lovett  
Seconded by Councillor Samwell

THAT the Brantford Police Services Board APPROVES the Brantford Police Service 2024 Capital Budget in the amount of \$1,479,900 (Fleet Services - \$640,000; Information Technology - \$450,000; Equipment - \$198,500; Minor Capital - \$191,400).

CARRIED

**3.4 Auction Proceeds Account - Request for Funds – Thank-A-Vet Luncheon / November 5, 2023 Event**

Moved by Councillor Samwell  
Seconded by A. Lovett

THAT the Brantford Police Services Board approves the transfer of \$250. from the Auction Fund Account to the Special Projects Account #132016 to provide a donation to the Thank-A-Vet Luncheon Event being held on November 5, 2023.

CARRIED

**4. CONSENT ITEMS**

**4.1 Minutes**

Moved by Councillor Samwell  
Seconded by A. Lovett

THAT the September 14, 2023 Regular Police Services Board Minutes BE APPROVED.

CARRIED

**4.2 Information Items**

Moved by Councillor Samwell  
Seconded by A. Lovett

THAT the following Information Items BE RECEIVED:

4.2.1 All Chief's Memo from Ministry of Solicitor General dated September 11, 2023 regarding Ministry of Attorney General's Intensive Serious Violet Crime Bail Teams

CARRIED

**4.3 Financial Reports**

Moved by Councillor Samwell  
Seconded by A. Lovett

THAT the following Financial Report BE RECEIVED:

A. Operating Actual to Budget Report as at September 30, 2023.

CARRIED

**5. NEW BUSINESS**

**5.1 Chair Update on Activities on behalf of Board – (no copy)**

None

**5.2 Police Station Task Force Update – Councillor Samwell (no copy)**

Deputy Chief Saunders reviewed the site meeting held yesterday on the building site expansion.

**5.3 New Business Matters from Members of the Board (no copy)**

None

**6. RESOLUTIONS**

None

**7. NOTICES OF MOTION**

None

**8. NEXT MEETING DATE**

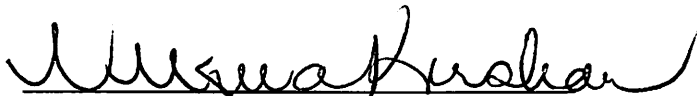
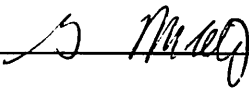
Thursday, November 9, 2023 – 9 a.m.

**9. ADJOURNMENT**

The meeting adjourned at 9:54 a.m.

The minutes of this meeting were adopted on November 9, 2023.

Chair



Executive Assistant